

# Higham with West Close Booth Parish Council Minutes of Annual General Meeting

May 20<sup>th</sup> 2008

**Present:** Cllr. B. Ingham (Chairman), Cllr. D. Forrest, Cllr. L. Townsend, Cllr. R. Gadd, Cllr. P. Watson, Co. Cllr. S. Derwent, Boro. Cllr. J. Starkie, P. McBurney (Clerk)

**Apologies:** Cllr. D. Ellis

**Chairman's Report:** The chairman gave his report, which covered the period from June 2007. He listed the outgoing councillors and clerk and their replacements, as well as the arrival of the SPID, and the creation of the Parish Website and Parish Plan, and the loss of the Village Post Office and Shop. In addition, he itemised grants received and welcomed the refund of a large sum of VAT. Village maintenance was outlined and the success of the over 60's party mentioned, with thanks to those who helped to organise this. Further events are proposed, including a Village Fete in the summer. Concerns about the Clover Croft development site were contained in his report.

**Election of Chairman:** Cllr Forrest proposed that Cllr Ingham should continue as Chairman. This was seconded by Cllr Townsend. All were in favour

**Election of Vice-Chairman:** Cllr Ingham proposed that Cllr Forrest continue as Vice-Chairman. This was seconded by Cllr Townsend. All were in favour

**Election of Responsible Financial Officer:** The election of Mrs P McBurney as Responsible Financial Officer was proposed and seconded. All were in favour.

**Chairman's allowance:** This was fixed at Nil. The Chairman's expenses were discussed but not claimed

## **Appointment of Committee Members:**

- **Finance:** It was proposed by Cllr. Gadd and seconded by Cllr. Ingham that the following be appointed:- Cllr. Ingham, Cllr. Forrest, Cllr. Watson, Cllr. Townsend. All were in favour.
- **Planning:** It was proposed by Cllr. Ingham and seconded by Cllr Townsend that the whole Council would continue to consider planning applications. All were in favour.

**Appointment of responsible members for specific posts:** It was proposed by Cllr. Ingham and seconded by Cllr. Watson that the following be appointed:-

- **Grants:** Cllr. Gadd
- **Risk Assessment:** Cllr. Townsend
- **Lengthsman:** Cllr. Townsend
- **Village Hall:** Cllr. Forrest
- **Playground:** Cllr. Gadd
- **Website:** Cllr. Ingham

**Appointment of representatives to serve on specified bodies:** It was proposed by Cllr. Gadd and seconded by Cllr. Watson that the following be appointed:-

- **Area Committee:** Cllr. Ingham
- **Safety Committee:** Cllr. Forrest
- **LALC:** Cllr. Townsend

**Dates and Times of the ordinary meetings of the Parish Council for the forthcoming 12 months:** These would be held on the third Tuesday of every month as before, at Higham Village Hall.

**Confirmation of the 2007 AGM minutes:** Cllr Ingham proposed to accept these as a true record of the meeting. Cllr Forrest seconded this. All were in favour.

**A.O.B:** Boro. Cllr. Starkie suggested an annual meeting of all the groups in the village. This proposal will be considered during the course of the coming months

The next AGM will be held on the 19<sup>th</sup> May 2009

The meeting closed at 7.12pm