

Higham with West Close Booth Parish Council
Minutes of Meeting
19th June 2007

**Draft
Only**

Present: Cllr Mrs V Skinner, Cllr Mrs P Watson, Cllr Mr D Forrest, Cllr Mr B Ingham, Cllr Mr L Townsend, Mrs C Carty (Clerk)

Apologies: Cllr Mrs R Farnworth, Cllr Mr J Jackson

Members of the Public in attendance: - Three - also Cllr Starkie from Pendle Borough Council

2264 Appointment of Chair / Vice Chair

Cllr Ingham was proposed as Chair by Cllr Townsend and seconded by Cllr Forrest. This was agreed and Cllr Ingham then took the Chair.

Cllr Forrest was proposed as Vice Chair by Cllr Townsend and seconded by Cllr Watson. This was agreed.

2265 Public Questions and Police Report:

- Noted difficulty for pedestrians passing on pavement in front of the Dalesmoor site. This will be discussed under that item.

Police Report

- There was no police report available.

The Clerk read a letter at this stage from Cllr Thornhill which expressed his regrets but put forward his resignation from the Council due to ill health. It was agreed to write and thank him for his service.

2266 Declarations of Interest / Code of Conduct

Cllr Ingham read the declaration and identified clarification of planning matters as neighbours having an interest and this needed to be declared. If any councillor having a prejudicial interest refused to leave the meeting then they would need to be reported to the Standards Board.

- There were no Declarations of Interest mentioned by the Councillors
- All Councillors were reminded of the Code of Conduct Training on 28th June
- It was agreed to bring the new Code of Conduct back to the July meeting for approval

2267 Minutes of Previous Meeting and Matters Arising:

Minutes of May 2007 meeting were asked for approval.

The minutes were proposed by Cllr Townsend seconded by Cllr Watson and agreed.

A letter from Cllr Jackson was read at this time and was noted.

Matters arising

Re 2238 – April The Clerk advised that she had not received a response yet relating to the street signs and would chase again.

All other items discussed have been included under relevant headings within minutes.

2268 Clerks Report

Written report provided and noted.

2269 County Councillor Report

No report available.

2270 Borough Councillors Report

Noted re smoking ban need to have an A5 sign on the door of the Village Hall.

Requested Safe Lanes project to be included on next agenda

Noted a trip that is being organised for the Higham and Pendleside Villages – more information as it is available.

2271 Dalesmoor

Various letters had been received from Dalesmoor relating to the proposals from the last meeting.

Concern / discussion still over:-

- Right of way being no less than 12ft
- Water pipe – whose responsibility is it to repair and where exactly does it run. Clarification on what exactly Dalesmoor means when they refer to this in the letter. Check with United Utilities who is responsible.
- Amount of compensation to be determined.
- Footpath on Higham Hall Road has been narrowed – this needs putting back as a matter of urgency.

Matters which are agreed include:-

- Including the lockable bollards
- The siting of the stone wall is acceptable
- Wheelbarrow access to the properties proposed is acceptable
- No movement on width of right of way – must be 12ft and no less

It was agreed to hold a site meeting on 26th June at 6.00p.m. And for Cllr Ingham to contact Dalesmoor to discuss their proposals further. It was agreed that Cllrs Ingham / Forrest / Townsend would work as a sub committee to liaise with Dalesmoor and determine the future way forward.

2272 Planning

Consultation documents received from Borough Council. No comments made on these/

Update

Nothing to report

2273 Easements

- The Clerk advised that some payments have been received for the easements. It was agreed to write to those who have not paid and determine the reason for non payment.

2274 Finance:

Accounts to Pay

- *Clerk salary / expenses*
- *Village Hall*
- *Napthens*

The cheque for Napthens had been delayed from the previous month following investigation on the work undertaken. It was agreed to pay this at this time.

It was agreed that the donation for the Village Hall will be reviewed on an annual basis based on projected budget figures for the Council.

2275 Committee Reports:

- No reports available

2276 Training

- The Clerk advised that training was available for all new Councillors or even established Councillors who wanted a refresher. This is run by Lancashire & Merseyside County Training. It was agreed Cllr Townsend would attend this training.

2277 Parish Matters

Outcomes from Village Walkabout prior to meeting

- The car park at Sabden Road needs tidying up. Query as to whether it can be tarmaced. The common land at the bottom of this may be able to be used as parking. It would need to be marked out for parking spaces. Need to look at cutting back the leylandi. Need to check with LAPTIC over rules on what common land can be used for. Agreed Cllr Ingham to speak with Huntroyde re tarmacing and Cllr Forrest to obtain quote for trimming trees.
- Noticeboard will be ready within the week and will be sited at bottom of Higham Hall Road.
- Re trough – Cllr Forrest had met with Mr Duckworth. The main stone is broken and needs replacing. There is also a new pipe to be fitted and possibly requires lining to stop any further leaking. Quotes would be needed to move forward with this project.
- The Chapel will require some substantial work. Possibly to look at the fencing but to be done in metal. Rourkes have been asked to quote for this. The general area still needs to be tidied up. May need to have work on gravestones and possibly lie them flat to stop any possible damage / vandalism / injury. Cllr Ingham to contact Walton re undertaking this work in the Chapel and get quotes.
- The signpost which currently does not have any signs can be utilised. Cllr Forrest is to get quotes on these.
- Re garage which on Sabden Road which is inaccessible – owner has requested that it might be possible to rebuild. This is likely to need planning permission. It had been on a 7 year renewable lease but was no longer on this lease as not renewed for some time. The owner would be willing to remove trees / banking etc. After discussion it was agreed to write to the owner and advise that the Parish Council would prefer a new built garage but in timber and not concrete or other similar materials. The groundwork suggested is acceptable.
- Entrances to village – county do grass cutting but not a very good job. Cllr Forrest to get quotes to undertake more of the work.
- Look for ideas on how to develop the top of the village to make it more attractive.
- Ensure all Higham Hall Road signs are in place.
- Look to replace bus shelters
- Can there be any improvement to the road surface at Sabden Road

2278 Parish Lengthsman Scheme

No update had been provided by the scheme co-ordinator. It was agreed to chase this up for the next meeting.

2279 Correspondence

Nothing presented to the meeting. Items were either on the agenda or had been included in the Clerk's Report.

2280 Items for next meeting

To include on next agenda – nothing additional determined

2281 Date of Next Meetings

17th July 2007 at 7.30pm