

Higham with West Close Booth Parish Council

Minutes of Meeting

18th December 2007

Present: Cllr Mr B Ingham, Cllr Mrs P Watson, Cllr Mr L Townsend, Cllr Mr D Ellis, Mr M Tetley (observing), Mrs C Carty (Clerk)

Apologies: Cllr Mr D Forrest, Cllr Mr R Gadd

2389 Public Questions and Police Report:

- Concern over running water on Back Lane being hazardous in the cold weather as it was freezing on the road when it was running off the field. Noted that the side gutters will need cleaning and this is the responsibility of Colin Badminton at Pendle Council.

Police Report

- There was no report.

2390 Declarations of Interest / Code of Conduct

- There were no declarations of interest raised.

2391 Minutes of Previous Meeting and Matters Arising:

Minutes of November 2007 meeting were asked for approval.

The minutes were proposed by Cllr Ingham seconded by Cllr Townsend and agreed subject to the following change:-

Re 2372 – the name recommended is Clovercroft and not Cloverbrook.

Matters arising

Noted that the SPID machine had been installed in the village for two weeks and had been holding its charge for about a week at a time. It may be possible to consider other locations in due course.

2392 Development at Clover Croft

The flow of water from the spout is still causing problems. The pipe diameter is different from the original and needs to be changed to that. Cllr Ingham to monitor this.

2393 Proposal to extend the new footway in front of Clover Croft Development to the front of the Four Alls car park

Cllr Starkie advised that he had received an email from Enterprise Pubs stating they do not wish to support the proposals and the landlord is in agreement with this. Agreed Borough Cllr Starkie to continue with his communications and Mr Tetley agreed to speak with the licensee to see if there can be any leeway.

2394 Clerks Report

Written report distributed and accepted.

2395 County Councillor Report

No report available.

2396 Borough Councillors Report

- The Councillor thanked everyone for an excellent Christmas Party.
- Noted the meeting with the Borough Council about a Borough and Parish Charter

- Confirmed that the online planning applications are legal and are likely to be more widely used in future.

2397 Planning

New

- 13/07/0894P / 13/07/0895P – Higham Village Hall
No comments

Update

- 13/07/0572P Little Owls, Sabden Road Higham
Application refused

2398 Finance:

Accounts to Pay

- *Clerk salary / expenses £189.98*
- *Village Hall - £100*
- *Napthens - £587.50*

All payments agreed

A draft budget was presented. It was agreed the Finance Committee should review this again identify a full budget for 2008/09 and to present this at the January meeting.

A discussion was held on the submission of the Audit papers for 2006/07. The Clerk advised that these had been submitted but the external auditor has now advised that they need to have been signed off by an internal auditor. During this time an internal auditor was identified and agreed to undertake the work. Cllr Ingham to confirm he is still agreeable to this and to arrange with the external auditors the timescales for this. The Clerk to collate and pass on the accounts paperwork once agreed.

2399 Committee Reports:

No Committee Meetings had been held.

2400 Register of Electors

These are available from 1st December and these are available for Councillors on request. To be supplied to Cllr Ingham and Cllr Ellis.

2401 Health and Safety Proposals for consideration

No further developments at this time.

2402 Christmas Party

It was agreed that it had been an excellent event and enjoyed by the attendees. There had been £130 taken for the bar. It was agreed to write to Terry Butterfield to thank him for his help in running the event.

2403 Parish Matters

- Letter from Mel Saunders re concerns over refuse collection – noted appears ok in other areas of the village. Possible problem due to how residents need to leave their bins and recycling boxes in that area. Agreed Cllr Ingham to monitor.
- Letter from resident re vehicles parking illegally in the village. Cllr Ingham to pass on details if necessary to the police and all councillors to monitor.
- There is a vacancy for a Councillor. This needs to be advertised.

2404 Parish Lengthsman Scheme

Cllr Townsend was given the most recent list of work and will contact the Lengthsman directly.

2405 Correspondence

List of correspondence passed out.

Additional letter from Cumbria Clock Company advising of new prices.

2406 Items for next meeting

Items as noted in the minutes plus usual agenda items.

2407 Date of Next Meetings

15th January 2008 at 7.30pm