

# Higham with West Close Booth Parish Council

## Minutes of Meeting

### 21<sup>st</sup> August 2007

**Present:** Cllr Mrs P Watson, Cllr Mr D Forrest, Cllr Mr B Ingham, Cllr Mr L Townsend, Cllr Mr D Ellis, Cllr Mr J Jackson, Mrs C Carty (Clerk), County Cllr Derwent.

**Apologies:** Cllr Mr R Gadd

**Members of the Public in attendance:** - One - also Cllr Starkie and Philip Mousdale from Pendle Borough Council

Cllr Ingham welcomed Mr Mousdale from Pendle Borough Council.

#### **2301 Public Questions and Police Report:**

- There were no public questions raised.

#### **Police Report**

- A report was presented by Cllr Starkie. He advised that the SPIDS device has been installed in Blacko and will be in Higham in about 10 days. It will be sited on lamppost 69 initially and can then be moved around the village in rotation. It is hoped that eventually trained volunteers will erect the device and collect the data. Noted that if a representative from the Parish Council attends the Pendle Safety Committee meetings it is possible to also ask for the mobile speed van to attend Higham.

#### **2302 Declarations of Interest / Code of Conduct**

- Councillor Ingham declared an interest in the Parish Plan, the grass cutting and the Lengthsman. Cllr Forrest declared an interest in the Village Hall. There were no further declarations of interest mentioned by the Councillors
- Councillor Ingham asked Councillor Jackson if he was going to declare a person and prejudicial interest in Dalesmoor, this he refused to do.
- Cllr Ingham asked Mr Mousdale if he would comment on this but he declined due to an investigation being undertaken by Mr Mousdale's department at the Borough Council.

#### **2303 Minutes of Previous Meeting and Matters Arising:**

Minutes of July 2007 meeting were asked for approval.

The minutes were proposed by Cllr Watson seconded by Cllr Forrest and agreed.

#### **Matters arising**

Re 2282 – Cllr Jackson noted that he is not getting the planning applications. The Clerk advised that she has passed on all the applications she has received. It was agreed to ask PBC to send all applications to Cllr Ingham.

Re 2283 – The Higham Hall Road signs have been collected and are to be painted and reinstalled.

Re 2296 – Cllr Watson and Diane Earle have agreed to co-ordinate the Christmas party.

Minutes of the meeting held 3<sup>rd</sup> July 2007 were presented to the meeting  
These were proposed by Cllr Ingham seconded by Cllr Forrest and agreed subject to the following changes:-

Amend numbering to 2282E / 2283E

#### **2304 Dalesmoor**

It was reported that the footway work has not been completed due to the contractor waiting for the connections to the sewers to be done. The work will be completed at that time and the fence removed from the footway. Concern over where the footway will end as it will stop at the pub wall.

Noted that the 106 money has not yet been paid to the Parish Council but on receipt there will only be 7 years to spend this funding.

#### **2305 Clerks Report**

Written report provided and noted. Agreed to include the IT bid onto the next agenda.

#### **2306 County Councillor Report**

- Noted that grants for Village Halls will be available after October.
- The Lancashire Locals are looking to make no parking signs mandatory at schools. There may need to be a requirement for 20mph signs
- Noted that the grass cutting has been done since the last meeting but will still chase the schedule for this work.

#### **2307 Borough Councillors Report**

Cllr Starkie advised that the Parish Council need to be aware of Health and Safety issues when carrying out work on highways. Risk assessments will need to be undertaken. Some parishes are preparing documents for this and he will provide more details at a later time.

#### **2308 Co-option of Parish Councillors**

One vacancy available. Agreed to resubmit posters.

#### **2309 Planning**

No applications received although notification was on PBC site

- 13/07/0527P 29 Acres Brook Road, Higham – Attach conservatory to rear (30/7/07)  
*No comments on this application*
- 13/07/0535P 35 Higham Hall Road Higham – Retain covered decking on rear garden land (3/8/07)  
*Letter sent objecting to this plan*
- 13/07/0591P 34 Acresbrook Road, Higham – Convert lounge to garage and erect first floor extension above to form en-suite bedroom  
*Site visit undertaken by Parish Councillors – no comments on this application*
- 13/07/0572P Little Owls, Sabden Road Higham - Extension to south west elevation at ground and first floor (part); extend curtilage and erect double garage with a stable unit  
*Site visit by Parish Councillors – letter sent objecting to plans due to increase in footprint.*

#### **Update**

No notification on the appeal from Dalesmoor over the adoption of the roads on site.

### **2310 Easements**

- An additional payment had been received.
- One payment still outstanding.

### **2311 Finance:**

#### *Accounts to Pay*

- *Clerk salary / expenses £179.99*
- *Village Hall - £100*
- *Broadleaf Tree Services £350*
- *C Walton £322.50*
- *C Walton £483.75*
- *LAPTC £50.00*
- *Sabden Parish Council - £1000*

All payments agreed

Request for donation to Vitalise was noted.

### **2312 Committee Reports:**

- No reports available

### **2313 Sabden Road Car Park**

If this site is to be considered for additional car parking work to bring it to standard needs to be undertaken. One quote received for work including kerbing / drainage / tarmacing for £11000. Will need additional quotes but need to be aware of the possibility of flooding on this site. The lease on this site is on an annual rolling contract.

### **2314 Parish Charter**

Cllr Townsend to consider attending the meeting in Preston in September.

### **2315 Parish Plan**

The document has received a positive response from the village. It has been sent to interested parties including borough and county councils.

Will need to be formally adopted by the Parish Council. Include on next agenda.

### **2316 Parish Matters**

- Concern over young children sitting on the top of the spout. Noted that parents should be taking responsibility for them but not really anything that the Parish Council can do.
- Need to advise numbers for Christmas Party to caterers. Cllr Forrest to include in Village Directory. Cllr Watson to arrange the entertainer.
- The fence around the playing fields has broken palings. The Lengthsman could do this work – include in list of work. Need to review the whole of this area – could it be considered for development with the 106 funding. Cllr Forrest and Cllr Townsend to review.

### **2317 Parish Lengthsman Scheme**

Noted that a meeting of the Parishes involved in this scheme had been held on 10<sup>th</sup> August. Some concerns over who the Lengthsman speaks with over the jobs. Agreed to get up dated list to Cllr Jackson.

### **2318 Correspondence**

Nothing presented to the meeting. Items were either on the agenda or had been included in the Clerk's Report.

**2319 Items for next meeting**  
Items as noted in the minutes.

**2320 Date of Next Meetings**  
18<sup>th</sup> September 2007 at 7.30pm