



## Minutes of Meeting 19<sup>th</sup> April 2011

**Present:** Cllr. Mr. B. Ingham, Cllr. Mr. D. Forrest, Cllr. Mr. M. Tetley, Cllr. Mrs. C. Lomax, Cllr. Mrs. P. Watson, Cllr. Mr. J. Metcalfe, Cllr. Mr. D. Johnston, Boro' Cllr. Mr. J. Starkie, Mrs. P. McBurney (Clerk).

**Apologies:** Cllr. Mr. R. Gadd, Co. Cllr. Mrs. S. Derwent.

**Members of public in attendance:** None

### **3124: Police Report and Public Questions**

PCSO. Owen attended but reported no crimes in Higham

### **3125: Declaration of Councillors Interests/Code of Conduct**

No interests were declared.

### **3126: Minutes of the last meeting**

Cllr. Ingham proposed that the minutes of the last meeting were correct. This was seconded by Cllr. Tetley and agreed.

### **3127: Matters arising (for information only).**

There were no matters arising from the minutes

### **3128: Finance**

- Cllr. Ingham itemised the cheques and these were signed.
- PAYE on the Clerk's salary. Cllr Ingham has yet to receive final details from Inland Revenue.
- Audit of Accounts and Annual Governance Statement. It was proposed by Cllr. Ingham, seconded by Cllr. Watson and agreed unanimously to approve the Statement of Accounts and receive the Internal Auditor, Mr. G. Fitton's report. This report raised no matters of concern. The Annual Governance Statement was executed wholly in the affirmative.

### **3129: NALC-LALC**

Cllr. Ingham queried the value for money received from membership of these organisations. Boro' Cllr Starkie detailed the benefits of the association, but after discussion Cllr. Ingham proposed that the Parish Council should withdraw from membership on the grounds that it did not offer value for money. Cllr. Metcalfe seconded the motion and all agreed.

**3130: Parish Council Insurance**

Cllr. Ingham has investigated alternative quotes for Parish Council Insurance and has acquainted the current insurers with his findings. The current insurers have yet to contact Cllr. Ingham with a revised quote.

**3131: Clover Croft Development**

The Development continues to progress well. There were some concerns about the timing of payment of S106 money.

**3132: Grass Cutting**

The first cut of the year has been completed and is satisfactory.

**3133: Planning Applications and Decisions**

There are no new planning applications.

**3134: Clerk's Report**

The clerk's report was distributed before the meeting.

**3135: County Councillor's Report**

There was no County Councillor's Report.

**3136: Borough Councillor's Report**

Councillors were reminded that as well as voting for a Borough councillor on 5<sup>th</sup> May, the National Referendum on the AV (Alternate Voting) is due to be held.

**3137: Committee/ Working Group Reports**

There are no reports from Committee or Working Groups

**3138: Annual Village Meeting**

The date for the meeting was set for Friday 6<sup>th</sup> May at 7pm. This will be advertised in "The Spout."

**3139: Review of the Parish Risk Assessment and Internal Audit**

Cllr. Ingham explained that the Risk Assessment must be reviewed annually. He proposed that both the Risk Assessment and the Annual Audit should remain as they are for the coming year. This was seconded by Cllr. Forrest and agreed by all

**3140: Sabden Rd Car Park**

Cllr. Tetley is to investigate the painting of bays on the approach to the main car park to encourage more considerate parking

**3141: The Speed Limit Through The Village**

This will be discussed at the Annual Village Meeting and villagers will be asked for their views.

**3142: The Playground – Report on Monthly Inspection**

- Cllr. Gadd has inspected the playground but has not commented on the condition

**3143: Parish Matters**

- Dog fouling: There has been no improvement. Boro' Cllr. Starkie has produced notices for display around the village.
- "The Spout" newspaper. The next edition will be completed immediately after the Easter Exhibition.
- A Village Clean up day has been arranged for Saturday 14<sup>th</sup> May, meeting at the Four Aills at 10.00 am.
- Boundary Signs: Two new signs will be ordered. The size was discussed.
- Bench on the Playground: It was established that there is no spare bench, and that one will need to be ordered. Cllr. Forrest will investigate costs.
- The SPiD is currently being operated in Roughlee. It should be moving to Higham shortly.
- Cllr. Watson passed on a report from a villager that children were using pallets to climb onto the roof of a garage on the playing fields. As the garage is in a poor condition, it will need to be repaired or demolished. The owner will establish the course of action.
- The state of the garage on Sabden Road was discussed. The clerk is to write to the owner offering the Parish Council's services to remove the remainder of the graffiti which was the subject of a comment by the judge in the Best Kept Village Competition.

**3144: Parish Lengthsman Scheme**

- Weedkiller needs to be used on various areas around the village.
- The gully on part of Higham Hall Road needs to be cleaned.
- The footpath outside the former Police House needs to be cleared.

**3145: Correspondence**

There was no further correspondence.

**3146: Items for Future Discussion**

No items for discussion were identified at the meeting

**3147: Date of next meeting**

The next meeting will be held on the 17<sup>th</sup> May 2011 at 7.30 pm, preceded by the Annual General Meeting at 7pm

The meeting closed at 9.19pm.