

**Minutes of Meeting 19th July 2016**

**Present:** Cllr. Mr M. Tetley (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr R. Willoughby, Cllr. Mr R. Gadd, Cllr. Mr T. Butterfield, Cllr. Mr D. Forrest, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie, Mrs P. Rosthorn (Clerk)

**Apologies:** Cllr. R. Jefferson has resigned from Higham Parish Council due to personal commitments

**Members of public in attendance:** None

No	Minute Heading	Action
4344	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4345	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared.</li> </ul>	
4346	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr. Gadd proposed that the minutes of 21<sup>st</sup> June 2016 were correct. This was seconded by Cllr. Hammond and agreed.</li> </ul>	Clerk to send copy to Cllr Butterfield
4347	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• There were no matters arising.</li> </ul>	
4348	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> </ul>	
4349	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 16/0137/HHO FULL: Conversion of one dwelling into two dwellings. The Old Stables Brookfoot Grove Lane Higham BB12 9AF <b>Approved with Conditions</b></li> <li>• 16/0281/HHO FULL: Erection of detached replacement dwelling house Cedar Cottage Sabden Road Higham BB12 9BL <b>Approved with Conditions</b></li> <li>• 16/0456/HHO FULL: Erection of a detached garden room to front. Acres Brook Sabden Road Higham (Retrospective)</li> <li>• 16/0388/FUL: Conversion and extension of the existing barns to create a single dwelling with associated curtilage and parking. Pendle Hall Farm Grove Lane Higham BB12 9AF</li> <li>• 16/0479/FUL: Full: Erection of two retractable canopies to front elevation. Roaming Roosters Barrowford Road Higham (Seafood Pub Co)</li> </ul>	<p style="text-align: center;">~ Clerk to email PBC</p> <p style="text-align: center;">~ Clerk to email PBC</p> <p style="text-align: center;">No objections</p>

4350	<p><b>School Parking</b></p> <ul style="list-style-type: none"> <li>Co Cllr Wakeford has sent 3 letters and has not yet received a reply. It was suggested that if Higham Parish Council applied for the planning and it was approved it could be used as a joint school/village car park (a possibility that would need to be investigated further but could be a fall back plan), or a change of greenbelt may be proposed in the future. At present awaiting a response from the planning office.</li> </ul>	
4351	<p><b>Clerk's Report and Correspondence</b></p> <ul style="list-style-type: none"> <li>The clerk's report was distributed before the meeting.</li> </ul>	
4352	<p><b>County Councillor's Report</b></p> <ul style="list-style-type: none"> <li>The grass verge cutting is confirmed as imminent.</li> <li>Goldshaw Booth Parish Council meeting raised the subject of speeding. They are looking at contacting surrounding villages to invest (jointly) in a speed indicator device; with a subsidy from County Council. The spid will be passed from village to village with a specified time period of use.</li> </ul>	HPC are in favour of the idea – add speeding back on to the agenda.
4353	<p><b>Borough Councillor's Report</b></p> <ul style="list-style-type: none"> <li>There is talk of a reduction in Councillors. Wards (talk of) are to be increased thereby reducing Councillors.</li> <li>Towns / Parishes with parks are being asked to take on ownership of the park. Higham Parish Council owns all our park equipment.</li> </ul>	
4354	<p><b>Refurbishment of Sheds on Playing Fields</b></p> <p>Cllr Forrest has arranged the materials for the roof to be completed within the next week or so. Doors are not sorted as yet but should be soon. New trees next to the shed are looking good – thanks to Cllr Forrest for arranging these. A grant was received to purchase the new trees and extend the footpath (lengthsman).</p>	
4355	<p><b>Clovercroft / Land Reinstatement</b></p> <ul style="list-style-type: none"> <li>Some progress has been made. Cllr Willoughby has spoken to Mr Wilson who has in turn spoken to the electric company. They accept that the cable has to be cut off under the tarmac and the area reinstated. A disconnection date of first week in August was given and remedial works, including a good quality top soil and reseeded, to be completed during the second week.</li> </ul>	Clerk to send invoice for further 6 months rental.
4356	<p><b>Best Kept Village</b></p> <ul style="list-style-type: none"> <li>Best kept hanging baskets was judged on 19<sup>th</sup> July. Winners were: 1<sup>st</sup> prize of £40 awarded to Michael and Margaret Green of Sabden Road and 2<sup>nd</sup> prize of £10 awarded to Mr S Blezard of Brooks Hall Farm. Well done to the winners and thank you to all that took part.</li> </ul>	
4357	<p><b>Barrowford &amp; Western Parishes Committee</b></p> <ul style="list-style-type: none"> <li>Nothing from the meeting affecting Higham</li> <li>Grant of £2,500 received.</li> </ul>	
4358	<p><b>Village Hall Committee</b></p> <ul style="list-style-type: none"> <li>Plans are being worked on with the view of extending the village hall and getting permission for this.</li> </ul>	
4359	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>2 Easements remain unpaid.</li> <li>Playground inspection will be done in August at a cost of £45.</li> <li>Dog Fouling is still prevalent – residents need to be vigilant and report any instances to the dog warden who will be doing some</li> </ul>	Clerk to chase

	<p>spot rounds.</p> <ul style="list-style-type: none"> <li>• Other Parish Matters – Xmas party; Tickets will be sold this year to the over 61's and the age will increase each year by 1 year until age 65. A charge of £2.00 will be made and there will be 80 tickets for sale on a first serve first come basis for the agreed date of Monday 12<sup>th</sup> December.</li> <li>• Scarecrow day - Residents need to get their slips in asap. Radio Lancashire's 'John Gillmore' will be coming to judge this years entries.</li> <li>• It was agreed that reflective strips need putting around the new bollards.</li> </ul>	<p>Age limit and charge proposed and agreed by all.</p> <p>Cllr Forrest to sort out</p>
4360	<p><b>Lengthsman Scheme: Update and work to be carried out</b></p> <ul style="list-style-type: none"> <li>• Weeds need removing – left hand side of Higham Hall Road and on the new path above the park.</li> <li>• Grass around the 'Higham' signs on Barrowford Road needs cutting as the signs cannot easily be seen.</li> </ul>	<p>Cllr Forrest offered to sort out</p>
4361	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 16<sup>th</sup> August 2016 at 7.30pm</li> <li>• The meeting closed at 9.30pm</li> </ul>	