

Minutes of Meeting 20th December 2016

Present: Cllr. Mr M. Tetley (Chairman), Cllr. Mr J. Metcalf (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr R. Willoughby, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie, Mrs P. Rosthorn (Clerk)

Apologies: None

Members of public in attendance: 2

| No | Minute Heading | Action |
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| 4439 | Public Questions <ul style="list-style-type: none"> • None | |
| 4440 | Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared. | |
| 4441 | Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Willoughby proposed that the minutes of 15th November were correct. This was seconded by Cllr. Metcalf. | |
| 4442 | Matters arising from the Minutes (for information only). <ul style="list-style-type: none"> • None | |
| 4443 | New Councillor <ul style="list-style-type: none"> • Lucy Willighan attended the meeting again for a second time and we were joined by Paul Coleman who has also expressed an interest. | Vacancies are still advertised. |
| 4444 | Finance <ul style="list-style-type: none"> • Cheques were explained and signed. | |
| 4445 | Planning Applications and Decisions <ul style="list-style-type: none"> • 16/0620/FUL Full: Erection of a 5 bedroom detached dwelling (Resubmission) Cedar Cottage Sabden Road Higham BB12 9BL Approved with Conditions | No action needed. |
| 4446 | School Parking <ul style="list-style-type: none"> • A meeting was held on the 15th December and was attended by Property Services, Planning Office, HSJ School representatives, Cllr Willoughby, Cllr Butterfield and Co Cllr Wakeford. From the outcome of the meeting it seems that the proposal may be moving in the right direction. Re-tweaking of the design is needed and a deadline has been set for the end of the school term to get ready for resubmission of the plans. If the planning officer is happy with the re-submission it could get the go ahead. | |
| 4447 | Clerk's Report and Correspondence <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting. | |

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| 4448 | County Councillor's Report <ul style="list-style-type: none"> Haddings Head Lane landfill site has been logged with the County Council as an issue and the situation there will be monitored. Gulley Cleaning – ‘Smart’ gulley cleaning is looking at what areas need clearing to prioritise problem areas. Co Cllr Wakeford has put forward ones that need doing within Higham. | |
| 4449 | Borough Councillor's Report <ul style="list-style-type: none"> Haddings – The dogs there cannot be checked if chipped as they are on private land. An ongoing issue. See ref 4452 | |
| 4450 | Refurbishment of Sheds on Playing Fields <ul style="list-style-type: none"> The doors are due for completion at any time. | |
| 4451 | Clovercroft / Land Reinstatement <ul style="list-style-type: none"> As per meeting of 15th November (ref 4432) Cllr Willoughby has constructed a letter to Alan Wilson for HPC approval. A quick recap was given on what had already been agreed and what was in the letter (emailed to all Cllr's prior to the meeting). Cllr Forrest asked if the footpaths and roads had been handed over but all in agreement that nothing has been handed back and agreed by HPC. All happy with the letter and it was agreed for Cllr Willoughby to send it to Alan Wilson in early January. The next rental invoice due for the period July – Dec 2016 will be sent at the same time. | Cllr Willoughby / Clerk |
| 4452 | Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Please be reminded that a representative of HPC must attend the BWPC meeting. Cllr's must co-ordinate between themselves to ensure attendance for each meeting. The Barrowford roundabout reconstruction is still working on schedule. A drugs and alcohol rehabilitation centre has been proposed for location in Barrowford. | Cllr's |
| 4453 | Village Hall Committee <ul style="list-style-type: none"> A reminder that the hall can now cater for events holding up to 100 people. A light in the front passage way should be considered as too dark. Bargeboards need replacing but struggling to find a suitable person to complete the job. A question was raised concerning who actually owns the hall – The village are the custodians of the village hall. The Chairman will check the deeds and pass to Cllr Willoughby for inspection/clarification as we need to establish whether or not it is classed as an asset that should appear on the Fixed Asset Register. | Chairman / Cllr Willoughby |
| 4454 | Parish Matters <ul style="list-style-type: none"> Xmas Party – was a success. 66 tickets sold. Due to feedback received to think about whether or not to raise the ticket price for the next party. 1 Easement remains unpaid still. Dog Fouling remains the same 20mph ~ speeding still an issue. -Traffic cones should not be put out to stop people parking, as only highways are allowed to do this. Website – Boro Cllr Starkie to speak to contact about a new website for HPC. | |

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| | <ul style="list-style-type: none"> Greenbelt – Update from Cllr Willoughby: The greenbelt review plans have been published and previously Higham was only $\frac{3}{4}$ surrounded by greenbelt, however, the proposal will encircle all of Higham by greenbelt. Hopefully this proposal will go through. | |
| 4455 | Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> All Lengthsman jobs are to be co-ordinated by Cllr Metcalf. | |
| 4456 | Items for Future Discussion / For next agenda <ul style="list-style-type: none"> Budget | |
| 4457 | The date of the next meeting: <ul style="list-style-type: none"> Tuesday 17th January 2017 at 7.30pm The meeting closed at 9.00pm | |