

Minutes of Meeting 21st April 2015

Present: Cllr. Mr. M. Tetley (Chairman), Cllr. Mr. B. Ingham, Cllr. Mr. R. Gadd, Cllr. Mr. J. Hammond, Cllr. Ms. R. Jefferson, Cllr. Mr. R. Willoughby, Boro. Cllr. Mr. J. Starkie, Mrs. A. Hammond (Clerk).

Apologies: Cllr. Mr. J. Metcalfe (Vice-Chairman), Cllr. Mr. T. Butterfield, Co. Cllr. Mr. C. Wakeford.

Members of public in attendance: One.

No	Minute Heading	Action
4064	<p>Public Questions A resident who is in dispute with a neighbour regarding a strip of land next to his house enquired about ownership of the land. He was advised that the land is not owned by the Parish Council and the dispute is therefore a private matter between him and his neighbour.</p>	
4065	<p>Declaration of Councillors Interests/Code of Conduct No interests were declared.</p>	
4066	<p>Minutes of the last meeting Cllr. Hammond proposed that the minutes were correct. This was seconded by Cllr. Ingham and agreed.</p>	
4067	<p>Matters arising from the Minutes (for information only). Maintenance has yet to be carried out on the culvert and the spout. See Item 4081.</p>	
4068	<p>Finance</p> <ul style="list-style-type: none"> • Cheques were explained and signed. • Audit of Accounts and Annual Governance Statement: it was proposed by Cllr. Jefferson, seconded by the Chairman and agreed unanimously to approve the Statement of Accounts and receive the internal auditor, Mr. G. Fitton's report. This report raised no matters of concern. The Annual Governance Statement was executed wholly in the affirmative. • It was decided that the insurance cover be renewed with the current company. 	
4069	<p>Planning Applications and Decisions</p> <ul style="list-style-type: none"> • 13/15/0084P – 1 Rake Top Avenue, Higham, BB12 9BB. Full: Erection of single storey extension to side and rear elevations. Approved. • 13/15/0145P – Field No. 0003(Agricultural Buildings) off Barrowford Road, Higham (Roaming Roosters). Full: Major: Variation of Condition: Vary Condition 7 of Planning Permission 13/12/0228P to allow opening hours of 08:00 – 23:00 each day. There were no objections. 	Clerk to e-mail Pendle BC Planning Dept
4070	<p>Review of Risk Assessment Cllr. Ingham has reviewed the Risk Assessment and proposed that it remain the same as last year. This was seconded by Cllr. Hammond and agreed.</p>	
4071	<p>Review of Internal Audit Cllr. Ingham proposed that the Internal Audit be accepted. This was seconded by Cllr. Hammond and agreed.</p>	
4072	<p>School Parking No report this month.</p>	
4073	<p>Clerk's Report and Correspondence</p> <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting. • An email was received from SLCC advising that, as of this year, Parish Council Clerks must be offered a pension. • An email was received from Lancashire County Council regarding the Public Rights of Way Improvement Plan. 	Cllr. Willoughby to make further enquiries

4074	County Councillor's Report No report this month.	
4075	Borough Councillor's Report <ul style="list-style-type: none"> Boro. Cllr. Starkie reported on the forthcoming elections. Eighteen wards in the Pendle Borough are up for election including Higham. 	
4076	The Spout The next issue is due at the beginning of May. Details of clean-up day to be included.	
4077	Refurbishment of Sheds on Playing Fields <ul style="list-style-type: none"> Ongoing 	
4078	Best Kept Village <ul style="list-style-type: none"> A letter was received from a resident regarding litter around the village and the condition of the spout. He has taken responsibility for litter-picking on Cross Street, the communal garden area and the main road from the bus stop to the pub, and suggested that other villagers adopt a defined area in preparation for the Best Kept Village competition. A "clean-up day" is to be held on Saturday, 16th May. Residents are asked to meet on the Four Alls car park at 10 am. The issue of tyre tracks on grass verges on the bypass was raised again. 	Cllr. Hammond to put posters in notice boards. Clerk to email Lancs CC Highways Dept again.
4079	Barrowford & Western Parishes Committee/Village Hall Committee <ul style="list-style-type: none"> The Chairman attended the B&W Parishes Committee meeting. He reported that the revised planning application for 1 Rake Top Avenue has been approved. The complaint made by the owner to Pendle BC has been investigated. It was decided that no further action was warranted. There was no report on the Village Hall Committee meeting held on 13th April as Cllr. Butterfield is away. 	
4080	Parish Matters <ul style="list-style-type: none"> Easements: Six payments have been received. 20 mph limit: Ongoing. Dog Fouling: Ongoing. Capital Grant Application: To be decided. Other Parish Matters: Councillors have been approached by residents of Sabden Road regarding problems with drivers speeding and using residents' driveways to turn cars around. There have also been complaints about water from the stream running down Sabden Road. The problem is apparently due to grass verges being overgrown. Cllr. Gadd reported that an ambulance called to his home had been directed by its satellite navigation system via narrow country lanes rather than directly into the village from the bypass, adding ten minutes to the journey. The basket swing on the playground has a loose chain. 	Clerk to email Lancs CC Highways Dept. Clerk to email NW Ambulance Service. Cllr. Gadd to contact the company to arrange repair and an annual inspection.
4081	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> Lengthsman to be contacted regarding maintenance to the culvert and the spout. A tree which was blown down between Clover Croft and the playing field has been removed. 	Chairman
4082	Items for future discussion/next agenda None identified.	
4083	The date of the next meeting: Tuesday 19 th May 2015 at 7.30pm. This will be preceded by the Annual General Meeting at 7 pm. The meeting closed at 9.40 pm.	