



Minutes of Meeting 19th June 2018

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mrs L Willighan, Cllr. Mr D. Forrest, Cllr. Mr T. Butterfield, Cllr. Mr M. Tetley, Boro. Cllr. Mr J. Starkie, P. Rosthorn (Clerk)

Apologies: Cllr. Mr J. Hammond, Co. Cllr. Mr C. Wakeford,

Members of public in attendance: 1

No	Minute Heading	Action
4784	Public Questions <ul style="list-style-type: none"> • None 	
4785	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> • No interests were declared 	
4786	Minutes of the last meeting <ul style="list-style-type: none"> • Cllr. Willoughby proposed that the minutes of 18th May 2018 were correct. This was seconded by Cllr. Tetley 	
4787	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> • Collapsing wall on HHR. The owners have been spoken to about repairing the wall. • Agreed to not take any further action regarding letters received (JJ) pending advice from Pendle Legal Dept. 	
4788	Councillor Vacancies <ul style="list-style-type: none"> • 1 vacancy for a Parish Councillor still, however, 1 interested party did attend the meeting tonight 	Keep advertised
4789	Finance <ul style="list-style-type: none"> • Annual Governance Statement 2017/2018 was approved • Accounting statement 2017/2018 was approved • Cheques were explained and signed 	Risk assessment to be updated by Chairman
4790	Planning Applications and Decisions <ul style="list-style-type: none"> • 18/0075/FUL BB12 9AF Full: Change of use from Agricultural Land to Equine (Suis Generis), formation of a riding area and erection of 6 LED Floodlights Pendle Hall Farm Grove Lane Higham Approved with Conditions • 18/0220/HHO Full: Erection of a single detached domestic garage 5 Barkerfield Close Higham Approved with Conditions 	No action needed No action needed
4791	Clerk's Report and Correspondence <ul style="list-style-type: none"> • The clerk's report was distributed before the meeting and matters arising were discussed 	

	<ul style="list-style-type: none"> • Playground inspection folder passed on to Cllr Tetley • Cllr Willoughby reported results of deeds search enquiries with Barclays Bank and letter now sent to TSB regarding missing deeds • Cllr Willoughby reported on provisional arrangements with Pendle Hill Landscape Partnership for a visitor's board for the village to form part of the Radicals trail in relation to Jonas Moore • Cllr Willoughby reported on attendance at Pendle Countryside Access Forum and drew attention to the forthcoming Walking Festival 11th-19th August 	
4792	County Councillor's Report <ul style="list-style-type: none"> • No report this month 	
4793	Borough Councillor's Report <ul style="list-style-type: none"> • At present Boro Cllr Starkie is concentrating his efforts on and enjoying being Mayor of Pendle. • A lot of good things are happening that people do not seem to know about, which is a shame for the community, for example, Choirs and lots of fantastic events at the Hippodrome 	
4794	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> • Nothing pertaining to Higham this month • Our grant application (drainage for the football field and recreation area) and our reasons behind the grant were discussed 	
4795	Village Hall Committee <ul style="list-style-type: none"> • A lot of external work is needed. The roof is completed and the bargeboards are to be fitted next week. Once all the external work is completed a start can be made on the necessary internal work. Discussed the desirability of drawing up a specific phased improvement scheme and schedule of works to enable the Village Hall Committee or the Parish Council to apply for grants 	
4796	Lancashire Best Kept Village <ul style="list-style-type: none"> • Cllr Forrest confirmed that the backboards for the signs have been measured up and are a work in progress • Moore Drive sign missing. Will check with home owners to see if it is stored in their garage but otherwise notify Pendle BC to replace • One of the Guide Lane road signs is to be revamped, free of charge, courtesy of John Pickles of Fence but the other has been demolished and needs replacing by Pendle BC • Grass cutting is leaving more mess than the previous contractor, however this was the only viable quote and we are paying slightly less for the service. Await to see if any complaints come in to us 	Cllr Forrest / Cllr Metcalfe Cllr Willoughby to notify Pendle BC
4797	Lengthsman Scheme: Update and work to be carried out <ul style="list-style-type: none"> • No drainage update yet. Still awaiting an update on the weeding costs 	Cllr Metcalfe to chase up
4798	Parish Matters <ul style="list-style-type: none"> • Four Alls Inn – No further information has been received yet. Kevin Bann is looking into the rates and rural rate relief • SPID – Installation due next week • Street Signs – Defer 	

	<ul style="list-style-type: none"> • No Parking on Grass signs on Higham Hall Road top entrance – Cllr Forrest to source replacement signs • Conservation Area Satellite Dish placement – To be repositioned by owner • Defibrillator – remove from Agenda • LCC Highways Grass Cutting – Issue was resolved within a few days. Have had more cuts than last year in total 	Cllr Forrest
4799	<p>Items for Future Discussion / For next agenda</p> <ul style="list-style-type: none"> • Four Alls Inn • SPID • Street Signs • Playground Inspection • Footpath Harassment 	
4800	<p>The date of the next meeting:</p> <ul style="list-style-type: none"> • Tuesday 17th July 2018 at 7.30pm • Apology received from Cllr Tetley for July meeting • The meeting closed at 9.15pm 	