



## **Minutes of Annual Parish Council Meeting 15th May 2018**

**Present:** Cllr. Mr R Willoughby, Cllr. Mr J Metcalfe, Cllr. Mr J Hammond, Cllr. Mr D Forrest, Cllr. Mrs L Willighan, Cllr. Mr M Tetley, P Rosthorn (Clerk)

**Apologies:** Boro. Cllr. Mr J Starkie, Cllr. Mr T Butterfield

### **Report of Outgoing Chairman**

Cllr Willoughby read out the Chairman's Report

### **Election of Chairman**

Cllr. R. Willoughby: proposed by Cllr. Forrest, seconded by Cllr. Hammond and agreed by all

### **Election of Vice Chairman**

Cllr. J. Metcalfe: proposed by Cllr. Tetley, seconded by Cllr. Hammond and agreed by all

### **Election of Responsible Financial Officer**

P A Rosthorn (clerk): Proposed by Cllr. Metcalfe, seconded by Cllr. Forrest and agreed by all

### **To fix the Chairman's allowance in pursuance of section 15 (5) of the local government act 1972**

This was fixed at last year's rate of Nil

### **To fix the remuneration of the Clerk and RFO in accordance with the National Agreement on pay of the National Joint Council.**

This was fixed at £250.00 per month for the current year

### **To appoint members to serve in the under mentioned posts**

- a) Finance: Cllr. Willoughby  
Cllr. Forrest  
Cllr. Tetley

The above were proposed by Cllr. Hammond, seconded by Cllr. Metcalfe and agreed by all

### **To appoint members with responsibility for the under mentioned posts:**

- a) Planning: All members of the Parish Council
- b) Grants: All members of the Parish Council
- c) Risk Assessment: Cllr. R. Willoughby
- d) Lengthsman: Cllr. J. Metcalfe

- e) Village Hall: Cllr. T. Butterfield
- f) Playground: Cllr. M. Tetley
- g) Website: Cllr. L. Willighan
- h) "Spout" News: Cllr. L. Willighan

All the above posts were proposed by Cllr. R. Willoughby, seconded by Cllr. J. Hammond and agreed by all

**To appoint representatives to serve on the under mentioned body:**

- a) Area Committee: Cllr. R. Willoughby and Cllr. M. Tetley

The above posts were proposed by Cllr. R. Willoughby, seconded by Cllr. D. Forrest and agreed by all.

**To fix the times of the ordinary meetings of the Council for the coming year:**

These were fixed at the 3<sup>rd</sup> Tuesday of the month 7.30pm until 9pm

**To confirm the minutes of the Annual Parish Council Meeting held in 2017:**

Cllr. J. Hammond proposed that these were correct. This was seconded by Cllr. D. Forrest and agreed by all.

The meeting concluded at 7.35pm.