



Minutes of Meeting 20th March 2018

Present: Cllr. Mr R. Willoughby (Chairman), Cllr. Mr T. Butterfield, Cllr. Mr D. Forrest, Cllr. Mr J. Hammond, Cllr. Mr M. Tetley, Boro. Cllr. Mr J. Starkie, P. Rosthorn (Clerk)

Apologies: Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mrs L Willighan, Co. Cllr. Mr C. Wakeford,

Members of public in attendance: 0

No	Minute Heading	Action
4730	Public Questions <ul style="list-style-type: none"> None 	
4731	Declaration of Councillors Interests / Code of Conduct <ul style="list-style-type: none"> No interests were declared 	
4732	Minutes of the last meeting <ul style="list-style-type: none"> Cllr. Hammond proposed that the minutes of 20th February 2018 were correct. This was seconded by Cllr. Butterfield 	
4733	Matters arising from the Minutes (for information only) <ul style="list-style-type: none"> None 	
4734	Councillor Vacancies <ul style="list-style-type: none"> 1 vacancy for a Parish Councillor 	1 vacancy to re-advertise
4735	Finance <ul style="list-style-type: none"> Cheques were explained and signed 	
4736	Planning Applications and Decisions <ul style="list-style-type: none"> None this month 	
4737	Clerk's Report and Correspondence <ul style="list-style-type: none"> The clerk's report was distributed before the meeting and matters arising were discussed. 	
4738	County Councillor's Report <ul style="list-style-type: none"> No report this month 	
4739	Borough Councillor's Report <ul style="list-style-type: none"> No substantial issues affecting Higham this month Apologies given for the next meeting 	
4740	Clovercroft <ul style="list-style-type: none"> Matter now closed 	Remove from Agenda
4741	Barrowford & Western Parishes Committee <ul style="list-style-type: none"> Interesting meeting but nothing appertaining to Higham. 2 signs on Guide Lane have been demolished. Reported to Highways Dept by Cllr Willoughby 	Add Street Signs to Parish Matters Agenda next month

4742	<p>Village Hall Committee</p> <ul style="list-style-type: none"> • Money in the bank account is needed primarily for roof and other external repairs, so spending on internal improvements such as lighting has been put on hold • The weather has been against us hence why the outdoor work has been put on hold • A defibrillator has been discussed, including whether for indoor or outdoor placing. This might serve not only the various groups and other users of the hall but also the church and possibly the school. Further consideration of type, positioning and contributory funding required with all bodies concerned. In principle the Parish Council would support. 	Add to next Agenda
4743	<p>Notice Board</p> <ul style="list-style-type: none"> • Waiting for the Lengthsman to be free. Cllr Forrest liaising with him and will organise materials and preparatory site work. Once installed, to take down the old Village Hall notice board as soon as possible. 	Cllr Forrest
4744	<p>Lengthsman Scheme: Update and work to be carried out</p> <ul style="list-style-type: none"> • Work on the field drainage has been delayed by the weather. When seeing the Lengthsman, Cllr Forrest will chase up on this and also enquire about him hiring a chipper and trimming the overhanging trees at the top of the village. 	Cllr Forrest
4745	<p>Parish Matters</p> <ul style="list-style-type: none"> • CCTV – quote needed for the poles and equipment. Chris Tetley to hopefully attend the next meeting to discuss permissions and regulations and advise further. • SPID – Pending • Grass Cutting and trees –Grovefern are not continuing with the grass cutting this year so Brian Sutcliffe has drawn up area plans and is obtaining quotes on our behalf as well as for the Church. He has sent out to 4 contractors to quote and we are very grateful to Brian for his help in this matter. They have also been asked to quote for overhanging trees (for which Cllr Forrest has had a quote for around £350.00). Cllr Willoughby is liaising with Brian and will also to speak to him regarding the overhanging trees from the Church onto the Village Hall car park • LBKV – Concerns were raised regarding an entry for this year. However, it was proposed and agreed to enter again. A clean-up day has been arranged and will be advertised in the next Spout. Lengthsman will be asked to weed-kill the whole village in preparation • Grant application for handrails for Village Hall entrance path – has been put in based on estimates obtained by Cllr Forrest – no response yet • Deeds and Records – Cllr Willoughby is collating deeds and records and pursuing enquiries pertaining to the Village football field. A letter has been sent to Barclays Bank making enquiries on the above. It was proposed that a fire proof box be purchased to store deeds. The Easements are only permissive and should possibly be renamed as Licences. Cllr Willoughby to look into these matters further and advise • Vehicle damage to the park – this has been repaired by someone. To think about the possibility of continuing the line of stones to stop this happening again. 	<p>Cllr Tetley to arrange</p> <p>Cllr Willoughby</p>

	<ul style="list-style-type: none"> • Vehicle damage to grass at top of village – Proposed and agreed to purchase ‘keep off the grass’ signs 	Cllr Forrest
4746	Items for Future Discussion / For next agenda <ul style="list-style-type: none"> • CCTV • Dog Fouling • Street Signs • Defibrillator 	
4747	The date of the next meeting: <ul style="list-style-type: none"> • Tuesday 17th April 2018 at 7.30pm • The meeting closed at 9.50pm 	