



## Minutes of Meeting 16<sup>th</sup> January 2018

**Present:** Cllr. Mr R. Willoughby (Chairman), Cllr. Mr D. Forrest, Cllr. Mr J. Hammond, Cllr. Mrs L Willighan, P. Rosthorn (Clerk)

**Apologies:** Cllr. Mr J. Metcalfe (Vice-Chairman), Cllr. Mr T. Butterfield, Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie

**Members of public in attendance:** None

No	Minute Heading	Action
46	<b>Public Questions</b> <ul style="list-style-type: none"> <li>None</li> </ul>	
46	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>No interests were declared</li> </ul>	
46	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>Cllr. Willighan proposed that the minutes of 19<sup>th</sup> December 2017 were correct. This was seconded by Cllr. Hammond</li> </ul>	
46	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>Barge boards have now been inspected and there is more work needed on them than originally thought</li> <li>Quotes for the railings to be emailed to Graham Fox</li> </ul>	Cllr Forrest
46	<b>New Councillor</b> <ul style="list-style-type: none"> <li>2 vacancies - Michael Tetley is still interested in one of the vacancies, however, was not able to attend tonight's meeting</li> </ul>	Advertise on notice boards and website
46	<b>Finance</b> <ul style="list-style-type: none"> <li>Cheques were explained and signed</li> <li>Precept - 2018/2019 precept calculation and forecast was explained. All in agreement with the figures; proposed by Cllr Willoughby, seconded by Cllr Forrest and agreed by all</li> </ul>	Clerk to email precept application
46	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>None this month</li> </ul>	
46	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The clerk's report was distributed before the meeting.</li> </ul>	
46	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
46	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>No report this month</li> </ul>	
46	<b>Clovercroft</b> <ul style="list-style-type: none"> <li>Cllr Willoughby reported on the present position and discussed the next stage in the proceedings</li> </ul>	

46	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Nothing of significance for Higham this month</li> </ul>	
46	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Cllr Willoughby to email key fob number and email address as requested</li> </ul>	Cllr Willoughby
46	<b>Notice Board</b> <ul style="list-style-type: none"> <li>Cllr Forrest and Cllr Metcalfe to speak to the Lengthsman about fitting the notice Board. Very busy at the moment and will have to fit around his other jobs</li> </ul>	
46	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>The Lengthsman is still working on the flooded playing fields</li> </ul>	
46	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>CCTV – defer to next meeting</li> <li>Spout – due out at the end of January / beginning of February. Next issue will be out at the beginning of May</li> <li>War Memorial Listing – email discussed</li> <li>No3 Clovercroft – the wall has been rebuilt and looks satisfactory</li> <li>ESAG email discussed. Bear in mind for next meeting</li> <li>Thank you letter to Les Warbrick at Heys Acre Farm</li> </ul>	Clerk to send
46	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>CCTV</li> <li>ESAG</li> </ul>	
46	<b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>Tuesday 20<sup>th</sup> February 2018 at 7.30pm</li> <li>The meeting closed at 9.10pm</li> </ul>	