

### Minutes of Meeting 15<sup>th</sup> August 2017

**Present:** Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalf (Vice-Chairman), Cllr. Mr D. Forrest, Cllr. Mr J. Hammond, Cllr. Mrs L Willighan, Cllr. Mr T. Butterfield, Boro. Cllr. Mr J. Starkie, P. Rosthorn (Clerk)

**Apologies:** Co. Cllr. Mr C. Wakeford

**Members of public in attendance:** None

No	Minute Heading	Action
4596	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4597	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared</li> </ul>	
4598	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr. Butterfield proposed that the minutes of 18<sup>th</sup> July 2017 were correct. This was seconded by Cllr. Willighan</li> </ul>	
4599	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4600	<b>New Councillor</b> <ul style="list-style-type: none"> <li>• No interested parties attended the meeting, however, 1 apology was received</li> </ul>	
4601	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed</li> </ul>	
4602	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• No applications or decisions</li> </ul>	
4603	<b>School Parking</b> <ul style="list-style-type: none"> <li>• Nothing to report this month</li> </ul>	
4604	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The clerk's report was distributed before the meeting.</li> <li>• Cllr Metcalfe to speak to the Lengthsman regarding the leak and using our hours. Clerk to speak to Angela Whitwell regarding grant funding.</li> </ul>	Cllr Metcalfe / Clerk
4605	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
4606	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• This is a quiet time for the council. Nothing to report at the moment. (The ex-mayor has to attend training due to her suspension for the misuse of social media)</li> </ul>	
4607	<b>Lancashire Best Kept Village</b> <ul style="list-style-type: none"> <li>• Not heard anything from them yet confirming if we are progressing to the next stage; will possibly hear towards the end of August.</li> </ul>	

	<ul style="list-style-type: none"> <li>Is it worth considering trying to get together 'A village clean up group' like a neighbouring village has formed and found successful. It would be a group of volunteers that look after the village. An idea to be considered for advertising in the next edition of the Spout</li> </ul>	
4608	<b>Refurbishment of Sheds on Playing Fields</b> <ul style="list-style-type: none"> <li>Downspout still to be put on</li> <li>Keyhole Escutcheons still to be put on – Cllr Hammond to contact Simon Gilbert</li> </ul>	Cllr Forrest Cllr Hammond
4609	<b>Clovercroft / Land Reinstatement</b> <ul style="list-style-type: none"> <li>L&amp;W Wilson have now indicated that they are not prepared to make any further rent payment in respect of the 2 years since June 2015 until reinstatement was satisfactorily completed in June this year (total £2400). Proceedings in the small claims court would be at an initial cost of £115.00 and a hearing fee of £170.00. It was proposed and agreed that these be pursued if necessary. Cllr Willoughby to draft particulars of the claim and notify Wilsons accordingly if the outstanding payment is not received</li> <li>The Clovercroft estate road has not yet been adopted as a highway by LCC but Wilsons say that the necessary bond has been applied for from the bank and when it comes through it can then be adopted</li> </ul>	Cllr Willoughby
4610	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>High Mount Farm was on the BWP agenda last week. The planning officer recommended refusal of the application saying that there is nothing showing that the farm is sustainable. It was provisionally approved but has been referred to the Development Management Committee. Boro Cllr Starkie will attempt to have a site meeting before the Town Hall meeting in two weeks time. Cllr Willoughby will attend that meeting to give the Parish Council's views</li> </ul>	
4611	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Nothing to report this month.</li> <li>Cllr Willoughby to speak to Graham Fox regarding the Village Hall accounts and minutes. As custodians of the Village Hall it is felt that the Parish Council be kept updated in these matters</li> <li>Cllr Butterfield to chase up the list of key holders and also the alarm fobs</li> </ul>	Cllr Willoughby  Cllr Butterfield
4612	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Dog Fouling remains the same. 1 Dog bin needs fixing and repositioning. Cllr Willoughby to enquire and check other bins</li> <li>20mph ~ speeding still an issue. The SPID is on its way</li> <li>Website ~discussed</li> <li>New village Notice Board ~ it was proposed and agreed by all for the notice board to have 2 opening doors. The church is happy to use it and will remove their old church notice board. The lengthsman will be asked to install it after a decision is made before the next meeting on its positioning</li> <li>Goal Posts ~ Estimates need to be got for the goal posts. Leave for the moment</li> <li>Spout ~ all agreed it was a very good issue</li> <li>Other Parish matters:</li> <li>Higham Church has been booked for 20<sup>th</sup> May 2018 at 11am for the Mayors Parade and Sunday Service. The Mayoress has a fundraising committee and at least 1 event will be held in Higham</li> <li>PSPO ~ It was proposed and agreed by all that we should ask for our fenced children's play area to be included in the present</li> </ul>	Cllr Willoughby

	PSPO excluding dogs and smoking	
4613	<p><b>Lengthsman Scheme: Update and work to be carried out</b></p> <ul style="list-style-type: none"> <li>• The leak still needs looking at and resolving</li> <li>• Soakaway drain needed for downspout on sheds</li> <li>• Litter collecting at the bottom of the village again</li> <li>• Brambles to be cut back</li> <li>• Weeding needs doing on the estates</li> <li>• Dog bin post near playground needs replacing and repositioning</li> </ul>	<p>Cllr Metcalf to speak to Lengthsman re all these and regular cleaning and weeding</p> <p>Cllr Willoughby to speak to council about re-allocating the dog bin</p>
4614	<p><b>Items for Future Discussion / For next agenda</b></p> <ul style="list-style-type: none"> <li>• Spout (items include Xmas party (over 63) and volunteers)</li> <li>• Goal Posts</li> <li>• Notice Board</li> <li>• LBKV</li> <li>• Keys (Village Hall &amp; duplicates)</li> </ul>	<p>Cllr Hammond</p>
4615	<p><b>The date of the next meeting:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 19<sup>th</sup> September 2017 at 7.15pm</li> <li>• The meeting closed at 9.40pm</li> </ul>	<p>Meet at 7.15pm at Mary's bench to discuss the positioning of the Notice Board</p>