

**Minutes of Meeting 16<sup>th</sup> May 2017**

**Present:** Cllr. Mr R. Willoughby (Chairman), Cllr. Mr J. Metcalf (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr T. Butterfield, Cllr. Mrs L Willighan, Cllr. Mr D Forrest, P. Rosthorn (Clerk)

**Apologies:** Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie

**Members of public in attendance:** 1(Paul Coleman)

No	Minute Heading	Action
4536	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4537	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared.</li> </ul>	
4538	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr. Hammond proposed that the minutes of 18<sup>th</sup> April 2017 were correct. This was seconded by Cllr. Metcalfe.</li> </ul>	
4539	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4540	<b>New Councillor</b> <ul style="list-style-type: none"> <li>• Vacancies still advertised</li> </ul>	2 vacancies to be advertised with a closing date of 5 <sup>th</sup> June 2017.
4541	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> </ul>	
4542	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• None this month</li> </ul>	
4543	<b>School Parking</b> <ul style="list-style-type: none"> <li>• There had been 1 objection by Pendle B C Planning Officer re being within the Greenbelt and consequently the application had been referred to Lancashire Planning Committee. However Cllr Willoughby brought this up on the BWP agenda last week with a presentation and discussion which resulted in a resolution overriding the objection. By the end of this week wheels should be in motion for approval of planning.</li> </ul>	
4544	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The clerk's report was distributed before the meeting.</li> </ul>	Send thank you card to John Lomax
4545	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	
4546	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• No report this month</li> </ul>	

4547	<b>Lancashire Best Kept Village</b> <ul style="list-style-type: none"> <li>Village tidy up day Saturday 3<sup>rd</sup> June at 10am</li> <li>Painting of benches / street signs booked in with Brian Pinder</li> <li>To meet at the Four Alls next Tuesday 23<sup>rd</sup> May at 6pm for another walk through.</li> </ul>	
4548	<b>Refurbishment of Sheds on Playing Fields</b> <ul style="list-style-type: none"> <li>Facias have arrived and are ready for fitting.</li> <li>New shed keys have been allocated as follows: Simon Gilbert / Matt Harrison / Terry Butterfield and John Hammond (master key).</li> </ul>	Cllr Forrest to arrange
4549	<b>Clovercroft / Land Reinstatement</b> <ul style="list-style-type: none"> <li>The seeding needs to develop and has not been helped by the hot weather. Review next month before deciding whether satisfactory reinstatement can be agreed and outstanding matters can be finalised with the developers.</li> </ul>	
4550	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Capital programme of £20k – time to get our bids in. Proposed and agreed to bid for notice board of £2,000 and goal posts of £1,300.</li> </ul>	
4551	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Simon Gilbert will be doing all the joinery maintenance. To get a quote for the barge boards as they are rotting.</li> <li>The hall just about breaks even, considering putting the prices up as need to make more money. To look at other village hall hire prices before a decision is made.</li> </ul>	
4552	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Easements ~ No 4 still o/s</li> <li>Insurance Renewal</li> <li>Dog Fouling remains the same.</li> <li>20mph ~ speeding still an issue. The SPID is on order and will be in Higham soon.</li> <li>Website ~ Hope to go live in June.</li> <li>New village notice board ~ Cllr Metcalfe to place order</li> <li>Spout ~ Cllr Willighan to take over from Boro Cllr Starkie</li> <li>Parish Council Documents ~ Code of Conduct, Standing Orders, Freedom of Information Publication Scheme and Asset Register gone through and approved by all; Risk Assessment as before but to be reviewed.</li> </ul>	Cllr Willoughby to sort  Clerk & Cllr Willoughby to progress  Cllr Willoughby
4553	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>Fence has now been installed beside the pedestrian gate at Clovercroft entrance to park</li> <li>Weeds, including the estates</li> <li>Bins need cleaning and dog bins need replacing</li> <li>Gully cleaning down HHR and leaves to be cleaned away</li> <li>Leaking water at the top corner of the park (also affecting No.7 Clovercroft) needs investigation/attention</li> </ul>	Cllr Metcalfe to liaise with Lengthsman re all jobs
4554	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>Spout content / advertising</li> <li>LBKV</li> </ul>	
4555	<b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>Tuesday 20<sup>th</sup> June 2017 at 7.30pm</li> <li>The meeting closed at 9.30pm</li> </ul>	