

# Higham with West Close Booth Parish Council

## Minutes of Meeting

### 20<sup>th</sup> November 2007

**Present:** Cllr Mr B Ingham Cllr Mrs P Watson, Cllr Mr L Townsend, Cllr Mr D Forrest, Cllr Mr D Ellis, Cllr Mr R Gadd, Mrs C Carty (Clerk), Borough Cllr Mr J Starkie.

**Apologies:** None received

#### **2366 Public Questions and Police Report:**

- Query on the delivery time for the new noticeboard which is to be sited at the bottom of the village. Cllr Forrest to follow up.
- Query on condition of trees in the Chapel. Cllr Ingham has sent an email to Chris Binnie who advised they were in an acceptable condition but a second opinion could be sought to satisfy the resident who is querying this matter.

#### **Police Report**

- It was noted that another new Police Officer, Hazel Gillespie, is allocated to work in the village. There was no other report.

At this stage Cllr Ingham indicated that Cllr Jackson had tendered his resignation from the Council and this was with immediate effect. He was thanked for the work he had done for the Council over the years.

#### **2367 Declarations of Interest / Code of Conduct**

- Cllr Forrest declared an interest in the Village Hall item on the agenda.

#### **2368 Minutes of Previous Meeting and Matters Arising:**

Minutes of October 2007 meeting were asked for approval.

The minutes were proposed by Cllr Ingham seconded by Cllr Townsend and agreed.

#### ***Matters arising***

Nothing that was not already noted on the agenda.

#### **2369 Co-option of New Councillors**

Michael Tetley had indicated to the Council that he wished to be considered for the role of Parish Councillor.

**Resolved** – to allow Mr Tetley to take up this role for a period of three months at which time he can review if he wishes to continue. He will not have any voting rights during these three months. This meeting is the first of the three.

#### **2370 Development at Clover Croft**

The flow of water from the spout has been reduced. It was reported that it has been fine for a couple of weeks but has now reduced again. New pipes and valves have been installed. Queried whether it was possible for United Utilities to check this out. Cllrs Ingham and Forrest to check it out for the moment.

#### **2371 Proposal to extend the new footway in front of Clover Croft Development to the front of the Four Alls car park**

Cllr Starkie advised that he is no further in his negotiations with the brewery. The Parish Council are still awaiting quotes for the work.

### **2372 Name for road through the Estate**

The name Clover Croft was suggested. This was proposed and seconded.

**Resolved** - to propose to the developer that the main road through the site was called Clover Croft.

### **2373 Clerks Report**

Verbal report given. The LAPTTC meeting in December and the next Lancashire Local (Pendle) were highlighted.

### **2374 County Councillor Report**

No report available.

### **2375 Borough Councillors Report**

The good attendance at the Remembrance Sunday service was highlighted.

The Risk Assessment is being further developed and will be brought to the Council when completed.

Funds have been applied for via Barrowford & Western Parishes but it might be put forward into next year's budget.

### **2376 Planning**

#### **New**

- 13/07/0539P – 18 Moor Drive, Higham –  
*No comments*

#### **Update**

- 13/07/0572P Little Owls, Sabden Road Higham - Extension to south west elevation at ground and first floor (part); extend curtilage and erect double garage with a stable unit  
*Site visit from Barrowford & Western Committee scheduled for December.*
- Stables at Croft Lane – application refused

### **2377 Finance:**

#### *Accounts to Pay*

- *Clerk salary / expenses £148.08*
- *Village Hall - £100*
- *C Walton - £322.50 + £730*
- *Village Hall - £56.00 – meetings for Parish Plan*
- *B Ingham - £46.32 – Expenses for Parish Plan*
- *Royal British Legion - £18.00 – Wreath*
- *Glen South - £TBC – Entertainer*
- *Diane's Catering - £TBC – Christmas Party*
- *Pendle Borough Council - £21 – Licence*
- *AA Services – Amounts TBC*

All payments agreed

The Clerk's salary was reviewed. It was proposed and seconded to adopt the SCP salary scales.

**Resolved** - to amend the Clerk's salary to SCP15 with effect from the November 2007 salary payment. Consideration to recommended salary increases each year.

The request for a donation to the Air Ambulance was discussed.

**Resolved** – not to make any donation as although a worthy cause this Council is not in a financial position to make a donation.

Clerk to write and advise of decision.

**2378 Committee Reports:**

Notes from the Finance Committee were presented to the meeting. It was agreed to include the budget on the agenda for the next meeting.

**2379 Request for Playground Inspection**

**Resolved** - to request Pendle Council to carry out this inspection.

**2380 Letter to support SELRAP campaign**

**Resolved** - to request further information on where this line will run and its implications before offering unconditional support.

**2381 Christmas Party**

There are 36 names on the list currently. Councillors were asked to attend on the evening to help.

**2382 Fire & Rescue Service**

An invitation to attend the service was received. It was noted.

**2383 Parish Matters**

- Re Halmote Avenue – the Clerk read a letter from Housing Pendle and the Council will await any further update.
- Road surface on Higham Hall Road in poor condition. Clerk to write to county to ask for repairs.
- A hedge at the Wallet is badly overgrown. Cllr Townsend will visit the householder and see if they will cut it back.
- Street signs are now installed.

**2384 SPID Meeting**

Cllr Ingham attended a meeting regarding the SPID. There is concern on the down time of the machine. It was agreed at this meeting that the three villages would be responsible for moving and recharging it. Will need to be shown how to download the data.

**2385 Parish Lengthsman Scheme**

The Lengthsman has not been in the village for a couple of weeks. The wall on Higham Hall Road still needs additional work.

**Resolved** – to appoint Cllr Townsend as link person with the Lengthman.

**2386 Correspondence**

List of correspondence passed out.

**2387 Items for next meeting**

Items as noted in the minutes plus usual agenda items.

**2388 Date of Next Meetings**

18<sup>th</sup> December 2007 at 7.30pm