



## Minutes of Annual General Meeting

17<sup>th</sup> May 2011

**Present:** Cllr. B. Ingham (Chairman), Cllr. D. Forrest, Cllr. M. Tetley, Cllr. R. Gadd, Cllr. Mrs. P. Watson, Cllr. Mrs. C. Lomax, Cllr. J. Metcalfe, Cllr. D. Johnston, Borough Cllr. Mr. J Starkie, County Cllr. Mrs. S. Derwent Mrs. P. McBurney (Clerk).

**Apologies:** None

**Chairman's Report:** In his report for 2010-11 the Chairman first welcomed the two new councillors and noted the re-election of all eight councillors. The quarterly village newspaper continues to succeed and the Chairman thanked the people involved in its compilation. The village website contains details of activities and other information pertaining to the village and is well used by from within and outside the village. The Over-60's Christmas Party and Annual Village meeting were notably successful again this year. The Parish Council has continued to keep the village clean and well maintained and was awarded a trophy as runner-up in the Best-Kept Village Competition. The Chairman asked that surroundings be kept clean and tidy during the judging period for this year's competition.

Work carried out in the village over the last year included re-surfacing the Slack, installing kerbs and refurbishing grass verges in particular areas. Work continues on the Clover Croft Development, some houses are now occupied and the Chairman welcomed the new villagers and hoped they would participate in village affairs.

To end his report, the chairman thanked the Parish, Borough and County Councillors and the Clerk for their commitment throughout the year and commended his report to the Council

**Election of Chairman:** Cllr. Forrest proposed that Cllr. Ingham should continue as Chairman. This was seconded by Cllr Gadd. All were in favour.

**Election of Vice-Chairman:** Cllr. Ingham proposed that Cllr. Forrest continue as Vice-Chairman. This was seconded by Cllr. Tetley. All were in favour.

**Election of Responsible Financial Officer:** Cllr. Ingham proposed that Mrs. P. McBurney continued as Responsible Financial Officer was and seconded by Cllr Watson. All were in favour.

**Chairman's allowance:** This is to continue at nil for the coming year.

**Appointment of Committee Members:**

- **Finance:** Cllr. Ingham, Cllr. Forrest, Cllr. Watson, Cllr. Lomax were proposed by Cllr. Tetley. Cllr. Metcalfe seconded. All were in favour.

#### **Appointment of responsible members for specific posts:**

- **Planning:** It was proposed by Cllr. Ingham and seconded by Cllr. Forrest that the whole Council would continue to consider planning applications. All were in favour.
- **Grants:** Cllr. Gadd Proposed by Cllr Ingham, seconded by Cllr. Watson. All in favour.
- **Risk Assessment:** Cllr. Ingham Proposed by Cllr. Tetley seconded by Cllr. Johnston. All in favour.
- **Lengthsman:** Cllr. Tetley Proposed by Cllr. Ingham, seconded by Cllr. Watson. All in favour.
- **Village Hall:** Cllr. Watson Proposed by Cllr. Ingham, seconded by Cllr. Lomax. All in favour.
- **Playground:** Cllr. Gadd Proposed by Cllr. Ingham, seconded by Cllr. Johnston. All in favour.
- **Website:** Cllr. Ingham Proposed by Cllr. Tetley, seconded by Cllr. Forrest. All in favour.
- **'Spout' Newspaper** Cllr. Lomax Proposed by Cllr. Ingham, seconded by Cllr. Gadd. All in favour.

#### **Appointment of representatives to serve on specified bodies:**

- **Area Committee:** Cllr. Ingham Proposed by Cllr. Lomax and seconded by Cllr. Tetley.
- **Safety Committee:** Cllr. Metcalfe Proposed by Cllr. Forrest and seconded by Cllr. Lomax
- **Safe Lanes** Cllr. Johnston Proposed by Cllr. Forrest and seconded by Cllr. Ingham

All were in favour of the above proposals

**Dates and Times of the ordinary meetings of the Parish Council for the forthcoming 12 months:** These would be the third Tuesday of every month at 7.30 pm, as before, at Higham Village Hall

**Confirmation of the 2010 AGM minutes:** Cllr. Ingham proposed to accept these as a true record. This was seconded by Cllr. Forrest. All voted in favour.

The next AGM will be held on the 15<sup>th</sup> May 2012

The meeting closed at 7.19pm.