



Minutes of Annual General Meeting

20th May 2010

Present: Cllr. B. Ingham (Chairman), Cllr. D. Forrest, Cllr. M. Tetley, Cllr. R. Gadd, Cllr. Mrs. P. Watson, Cllr. Mrs. C. Lomax, Mrs. P. McBurney (Clerk).

Apologies: Boro' Cllr. J. Starkie, Cllr. L. Townsend.

Chairman's Report: In his report for 2009-10 the Chairman noted the many successful events held in the village during the year, including the Scarecrow Festival, Bonfire, Summer Fete, Easter Exhibition, Annual Village Meeting, Over Sixties Christmas Party and Santa at the 'Four Alls'.

Improvements to the Village environment have included a marked walkway outside the 'Four Alls', the re-positioning of one of the planters and the inclusion of a 'Welcome to Higham' plaque to each, the creation of a Rockery at the entrance to the Village, and a new notice board in the centre of the village.

The graveyard and recreation ground have continued to be maintained and Clean-Up days have been held to add to the general tidiness of the village.

Once again, the village has been entered for the Lancashire Best Kept Village Competition and the Chairman encouraged everyone to ensure their area was kept clean and tidy.

In the past year, four quarterly issues of the Village Magazine 'The Spout' have been produced, edited by Borough Councillor James Starkie, and have been well received by all. The website continues to be well used.

The Chairman praised the appearance of the houses on the new development, some of which should be occupied in the near future.

The Parish has maintained a full complement of councillors this year, all of whom will end their four year term of office next May.

To end his report, the chairman thanked the Parish, Borough and County Councillors and the Clerk for their commitment throughout the year.

Election of Chairman: Cllr. Forrest proposed that Cllr. Ingham should continue as Chairman. This was seconded by Cllr Lomax. All were in favour.

Election of Vice-Chairman: Cllr. Ingham proposed that Cllr. Forrest continue as Vice-Chairman. This was seconded by Cllr. Lomax. All were in favour.

Election of Responsible Financial Officer: Cllr. Ingham proposed that Mrs. P. McBurney continued as Responsible Financial Officer was and seconded by Cllr Watson. All were in favour.

Chairman's allowance: This is to continue at nil for the coming year.

Appointment of Committee Members:

- **Finance:** Cllr. Ingham, Cllr. Forrest, Cllr. Watson, Cllr. Townsend were proposed to continue on this committee. All were in favour.

Appointment of responsible members for specific posts:

- **Planning:** It was proposed by Cllr. Ingham and seconded by Cllr. Forrest that the whole Council would continue to consider planning applications. All were in favour.
- **Grants:** Cllr. Gadd Proposed by Cllr Ingham, seconded by Cllr Tetley. All in favour.
- **Risk Assessment:** Cllr. Ingham Proposed by Cllr Forrest, seconded by Cllr Gadd. All in favour.
- **Lengthsman:** Cllr. Townsend Proposed by Cllr Ingham, seconded by Cllr Tetley. All in favour.
- **Village Hall:** Cllr. Watson Proposed by Cllr Ingham, seconded by Cllr Forrest. All in favour.
- **Playground:** Cllr. Gadd Proposed by Cllr Ingham, seconded by Cllr Forrest. All in favour.
- **Website:** Cllr. Ingham Proposed by Cllr Lomax, seconded by Cllr Tetley. All in favour.
- **'Spout' Newspaper** Cllr Lomax Proposed by Cllr Ingham, seconded by Cllr Watson. All in favour.

Appointment of representatives to serve on specified bodies:

- **Area Committee:** Cllr. Ingham Proposed by Cllr Tetley and seconded by Cllr Lomax.
- **Safety Committee:** Cllr. Forrest Proposed by Cllr Ingham and seconded by Cllr Gadd.
- **LALC:** Cllr. Townsend Proposed by Cllr Ingham and seconded by Cllr Watson.

All were in favour of the above proposals

Dates and Times of the ordinary meetings of the Parish Council for the forthcoming 12 months: These would be the third Tuesday of every month as before, at Higham Village Hall

Confirmation of the 2009 AGM minutes: Cllr Ingham proposed to accept these as a true record. This was seconded by Cllr Forrest

The next AGM will be held on the 17th May 2011

The meeting closed at 7.17pm.