

**Minutes of Meeting 16<sup>th</sup> September 2014**

**Present:** Cllr. Mr. M. Tetley (Chairman), Cllr. Mr. J. Metcalfe (Vice-Chairman), Cllr. Mr. B. Ingham, Cllr. R. Gadd, Cllr. Mr. T. Butterfield, Cllr. Mr. J. Hammond, Cllr. Ms. R. Jefferson, Cllr. Mr. R. Willoughby, Boro. Cllr. Mr. J. Starkie, Mrs. A. Hammond (Clerk).

**Apologies:** Co. Cllr. Mr. C. Wakeford.

**Members of public in attendance:** None.

No	Minute Heading	Action
3925	<b>Public Questions</b> A letter was received from residents of Pendle View and Hambleton Terrace regarding the condition of the Sabden Road car park. A discussion was held and it was decided to defer action pending further investigation.	Clerk to add to Agenda as a separate item.
3926	<b>Declaration of Councillors Interests/Code of Conduct</b> No interests were declared.	
3927	<b>Minutes of the last meeting</b> Cllr. Ingham proposed that the minutes were correct. This was seconded by Cllr. Hammond and agreed.	
3928	<b>Matters arising from the Minutes (for information only).</b> There were no matters arising.	
3929	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> </ul>	
3930	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 13/14/0386P - 77 Higham Hall Road. Sub-division of a dwelling with granny annexe to change use of annexe to holiday accommodation. <b>No objections.</b></li> <li>• 13/14/0304P – Clover Croft Mill, Higham Hall Road. Erection of timber fence along top of existing stone boundary wall to east and north of Block D. <b>Refused.</b></li> </ul>	Clerk to email Pendle BC Planning Dept.
3931	<b>Clover Croft Development</b> Two certificate letters received by the Chairman for signature and return together with a copy of the Lease to National Grid Gas plc.	
3932	<b>School Parking</b> Co. Cllr. Wakeford will attend a meeting with Huntroyd Estate next week regarding use of land adjacent to the school.	
3933	<b>Clerk's Report and Correspondence</b> The clerk's report was distributed before the meeting. <ul style="list-style-type: none"> <li>• Email received from Pendle BC inviting a representative of the Parish Council to attend a meeting on 24th September about the transfer of the Countryside Access Service to Lancashire CC.</li> </ul>	Cllr. Willoughby will attend the meeting.
3934	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>• Co. Cllr. Wakeford emailed his apologies as he had to attend another meeting. He included a link regarding possible funding for the refurbishment of the sheds on the village green.</li> </ul>	Cllr. Metcalfe to make enquiries.
3935	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• An Enforcement Notice has now been served on the owners of the catering container and will take effect in October.</li> <li>• The Chief Executive of Pendle BC is to be made redundant as part of the budget saving plans.</li> <li>• Pendle BC is considering whether to apply to host a stage of the 2015 Tour of Britain cycle race.</li> </ul>	

3936	<b>The Spout</b> The next issue is due at the end of October.	
3937	<b>Over 60s Christmas Party</b> <ul style="list-style-type: none"> <li>To be held on 8th December.</li> <li>Caterer, entertainer and Village Hall to be booked.</li> <li>Drinks to be arranged.</li> <li>Flyers to be delivered with the Spout.</li> </ul>	Clerk Cllr. Gadd Chairman
3938	<b>Refurbishment of Sheds</b> The Chairman has spoken to Steve Barnes about clearing the area surrounding the building and to the lengthsman regarding repointing.	
3939	<b>Best Kept Village</b> All Councillors were in favour of entering the competition next year. A discussion was held about the work that needs to be done and it was decided to reintroduce a clean-up day, possibly in May. Judging begins in early June.	
3940	<b>Barrowford &amp; Western Parishes Committee/Village Hall Committee</b> The Chairman attended the Barrowford and Western Parishes Committee meeting. <ul style="list-style-type: none"> <li>Planning Application Ref. 13/14/0221P 9 Rake Top Avenue. A decision has been deferred pending further reports.</li> <li>The Chairman and Clerk attended a meeting of Town and Parish Councils regarding Pendle BC's budget saving plans. It is proposed that the Capital Grant be halved in 2015/16 and ceased thereafter, and the shortfall made up through increased precepts.</li> </ul>	
3941	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>Easements: One still outstanding.</li> <li>20mph limit: Ongoing</li> <li>Dog Fouling on Village Green: Flags are to be placed on affected areas to draw attention to the problem and encourage owners to act responsibly when walking their dogs.</li> <li>Other Parish Matters:</li> <li>Cllr. Willoughby reported a broken gate on the footpath alongside Higham Hall Barn.</li> </ul>	Cllr. Gadd will acquire the flags.  Cllr. Metcalfe will report the matter to the lengthsman.
3942	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>No further items were identified.</li> </ul>	
3943	<b>Items for future discussion/next agenda</b> None	
3944	<b>The date of the next meeting:</b> Tues 21st October 2014 at 7.30pm. The meeting closed at 9.30 pm.	