

**Minutes of Meeting 18<sup>th</sup> October 2016**

**Present:** Cllr. Mr M. Tetley (Chairman), Cllr. Mr J. Metcalf (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr R. Willoughby, Cllr. Mr T. Butterfield, Cllr. Mr D. Forrest, Mrs P. Rosthorn (Clerk)

**Apologies:** Co. Cllr. Mr C. Wakeford, Boro. Cllr. Mr J. Starkie

**Members of public in attendance:** 1

| No   | Minute Heading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Action                                                                             |
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| 4401 | <p><b>Public Questions</b></p> <ul style="list-style-type: none"> <li>• Colin Nutter attended the meeting tonight. The below email was sent to Co Cllr Wakeford:</li> </ul> <p>Colin Nutter attended the meeting tonight with the hope of speaking to you. He would like answers on a couple of topics:</p> <p>Croft Top Lane: Residents received a letter in September confirming that the road would be closed for potholes to be repaired. He said that workmen came, spent about 20 minutes doing not much and then left. The proposed resurfacing works were not completed. Is this an issue that you can investigate and get resolved as the work desperately needs doing?</p> <p>Haddings Head Lane landfill site: He would like to know whose responsibility it is to monitor this landfill site as he has concerns about what is actually going into it and how the contents of it may affect Higham Village at some point.</p> | Awaiting response from Co Cllr Wakeford                                            |
| 4402 | <p><b>Declaration of Councillors Interests / Code of Conduct</b></p> <ul style="list-style-type: none"> <li>• No interests were declared.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                    |
| 4403 | <p><b>Minutes of the last meeting</b></p> <ul style="list-style-type: none"> <li>• Cllr. Willoughby proposed that the minutes of 20<sup>th</sup> September were correct. This was seconded by Cllr. Butterfield.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                    |
| 4404 | <p><b>Matters arising from the Minutes (for information only).</b></p> <ul style="list-style-type: none"> <li>• Email from Norman Stott (Chair of HSJ Governing Body) was shown to the Cllr's.</li> <li>• Cllr Forrest spoke to Grovefern regarding LBKV.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                    |
| 4405 | <p><b>New Councillor</b></p> <ul style="list-style-type: none"> <li>• It is with regret that Cllr Richard Gadd has made the decision to relinquish his duties as Parish Councillor. Richard has been a member of the Parish Council for many years and will be missed. We wish him a speedy recovery back to full health and thank him for all his contributions to the village over the years.</li> <li>• No interest shown in the vacancy as yet; however, a few names were mentioned. Cllr Willoughby and Cllr Tetley to pursue.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                           | 2 Parish Councillor vacancies to advertise.<br><br>Cllr Tetley and Cllr Willoughby |
| 4406 | <p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                    |

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| 4407 | <p><b>Planning Applications and Decisions</b></p> <ul style="list-style-type: none"> <li>16/0620/FUL Full: Erection of a 5 bedroom detached dwelling (Re-Submission) Cedar Cottage Sabden Road Higham Burnley BB12 9BL</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No action needed. |
| 4408 | <p><b>School Parking</b></p> <ul style="list-style-type: none"> <li>Mr Stott's email was discussed; however, there is nothing further to report.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |
| 4409 | <p><b>Clerk's Report and Correspondence</b></p> <ul style="list-style-type: none"> <li>The clerk's report was distributed before the meeting.</li> <li>Cllr Willoughby attended the Pendle Hill Gathering on 5<sup>th</sup> October at Barley village hall. He reported that it was very interesting with lots of artwork on display. The Pendle Hill landscape partnership is supported by the National Lottery Heritage Fund. Grants could be available for footpaths (for example) in surrounding areas as the funding may not be just for the AONB. Cllr Willoughby will keep updated on these grants in case anything becomes available that Higham could apply for.</li> <li>Re email from Vince Green on the subject of Council Tax Referendum Principles: Regarding the precepts being cut back it will initially hit the larger councils but may eventually be extended to all local precepting authorities. We need to raise ours as much as possible in the meantime before this happens.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |
| 4410 | <p><b>County Councillor's Report</b></p> <ul style="list-style-type: none"> <li>No report this month.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |
| 4411 | <p><b>Borough Councillor's Report</b></p> <ul style="list-style-type: none"> <li>No report this month.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |
| 4412 | <p><b>Refurbishment of Sheds on Playing Fields</b></p> <ul style="list-style-type: none"> <li>The doors should hopefully be completed soon.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |
| 4413 | <p><b>Clovercroft / Land Reinstatement</b></p> <ul style="list-style-type: none"> <li>Cllr Forrest inspected the site and wasn't happy with the results. An email was sent saying that the work was unacceptable. Cllr Forrest asked to meet up at the site with Alan Wilson; however, to date had not received a response. We have had a quote from another firm to sort the issue out at a cost of around £850 which could be completed in the spring if we took this option. Another email was sent stating that we were keen to get this sorted out and an official date to get the land handed back to Higham. Cllr Willoughby would like Alan Wilson to be given the opportunity to reinstate the land before we look elsewhere for solutions. Present issues are: <ul style="list-style-type: none"> <li>-The job should have been completed correctly in the first instance.</li> <li>-Alan Wilson was told by his employee that they had raked the site but we feel that this has not been done.</li> <li>-Our rental bill for the last 12 months remains unpaid and disputed, should we consider small claims court?</li> <li>-We need to consider the best options for HPC to get this land reinstated.</li> <li>-If completion is now next spring then this will incur costs to Alan Wilson of another 6 months rent due to HPC.</li> <li>-Cllr Willoughby has concerns over an area that seems to dip and sink in.</li> </ul> </li> </ul> <p>Cllr Forrest to send another email to Alan Wilson asking again for a meeting on site.</p> | Cllr Forrest      |

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| 4414 | <b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Nothing to report this month.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                   |
| 4415 | <b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Still looking at increasing the hall limit to more than 80 people. Doing so would possibly increase the events that could be held there.</li> <li>Date needed for the Christmas Fayre as to be advertised in the Spout.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Cllr Butterfield                                                                                                                                                                                                                                                                                                                  |
| 4416 | <b>Parish Matters</b> <ul style="list-style-type: none"> <li>1 Easement remains unpaid ~ 12 Sabden Road.</li> <li>Parts have been ordered for the playground.</li> <li>Dog Fouling ~ no change</li> <li>20 mph speed limit ~ awaiting to hear about the speed indicator</li> <li>Christmas Party ~ Cllr Hammond to arrange the entertainer and catering. Cllr Metcalf to sort out printing of the tickets and Cllr's Hammond and Butterfield to sort the alcohol.</li> <li>Cllr Willoughby spoke to the person who drafted the PSPO. At the minute this isn't very relevant to Higham. A by-law on dog fouling is already in force and we can ask at any time in the future for other by-laws to be considered. We can be included on the consultation list so that we are kept informed of any changes and updates as they happen.</li> <li>Remembrance Service ~ Sunday 13<sup>th</sup> November 10.30am</li> <li>Village Bonfire ~ A request was made to hold a bonfire and firework display on the playing fields with a donation made from HPC. The request was denied. The field is not at present fit to use for access, it is too wet and needs time to recover. It was requested with too short notice. HPC are not at liberty to give donations for public events.</li> </ul> | Clerk to chase<br>Cllr's to fit parts<br><br>Clerk to email Tim Horsley<br><br>Clerk to send letter to Mr Birkett to consider for next year if a proposal is received at least six months in advance for consideration. This proposal must include a method statement with details including lighting, marshalling and insurance. |
| 4417 | <b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>Branches still need trimming on Higham Hall Road and Copthurst.</li> <li>The older section of the path above the park, weeds are growing through and need weed killer spraying on dry days.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                   |
| 4418 | <b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"> <li>Christmas Party</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                   |
| 4419 | <b>The date of the next meeting:</b> <ul style="list-style-type: none"> <li>Tuesday 15<sup>th</sup> November 2016 at 7.30pm</li> <li>The meeting closed at 10.00pm</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                   |