

**Minutes of Meeting 15<sup>th</sup> November 2016**

**Present:** Cllr. Mr M. Tetley (Chairman), Cllr. Mr J. Metcalf (Vice-Chairman), Cllr. Mr J. Hammond, Cllr. Mr R. Willoughby, Cllr. Mr D. Forrest, Boro. Cllr. Mr J. Starkie, Mrs P. Rosthorn (Clerk)

**Apologies:** Cllr. Mr T. Butterfield, Co. Cllr. Mr C. Wakeford,

**Members of public in attendance:** 1

No	Minute Heading	Action
4420	<b>Public Questions</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4421	<b>Declaration of Councillors Interests / Code of Conduct</b> <ul style="list-style-type: none"> <li>• No interests were declared.</li> </ul>	
4422	<b>Minutes of the last meeting</b> <ul style="list-style-type: none"> <li>• Cllr. Hammond proposed that the minutes of 18<sup>th</sup> October were correct. This was seconded by Cllr. Willoughby.</li> </ul>	
4423	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4424	<b>New Councillor</b> <ul style="list-style-type: none"> <li>• Lucy Willighan attended the meeting tonight with an expression of interest.</li> </ul>	Vacancies are still advertised.
4425	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> </ul>	
4426	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 16/0468/CEA Certificate of lawfulness (proposed): Erection of a single story extension to rear of 17 Acresbrook Road Higham BB12 9BY <b>CLUD Issued</b></li> <li>• 16/0710/FUL Full: Conversion and extension of barn to create single dwelling; demolition of detached outbuilding at Pendle Hall Farm Grove Lane Higham Burnley BB12 9AF <b>Resubmission</b></li> </ul>	<p>No action needed.</p> <p>Clerk to email planning at Pendle. Only concern is that it falls within a Greenbelt Area.</p>
4427	<b>School Parking</b> <ul style="list-style-type: none"> <li>• Co Cllr Wakeford is awaiting a date to be agreed for a meeting that Parish Cllr's can also attend. Property Services and Higham School are now in discussions again.</li> <li>• Boro Cllr Starkie made a suggestion of using the land in front of the school for a lay-by.</li> <li>• Cllr Willoughby suggested that the Vicarage lay-by be opened up to ease the flow of traffic; to put yellow lines on the school side of the road and to create a footpath from the lay-by to the school.</li> </ul>	Co Cllr Wakeford to advise of meeting date.

4428	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>The clerk's report was distributed before the meeting.</li> <li>LBKV. HPC are not happy with the feedback received. As previous winners the response we received this year was very poor.</li> </ul>	Clerk to email asking for a more detailed feedback and advising that we are not happy with the response received.
4429	<b>County Councillor's Report</b> <ul style="list-style-type: none"> <li>No report this month.</li> </ul>	
4430	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>The latest spout was a very good issue. Deadline for the next one is the 9<sup>th</sup> February 2017. More content is needed.</li> </ul>	
4431	<b>Refurbishment of Sheds on Playing Fields</b> <ul style="list-style-type: none"> <li>The doors should hopefully be completed this month. Cllr Forrest will sort out the facias as soon after as possible.</li> </ul>	Cllr Forrest
4432	<b>Clovercroft / Land Reinstatement</b> <ul style="list-style-type: none"> <li>All in agreement that the land has not been handed back and agreed by HPC. It is still Alan Wilson's responsibility. There has been a lot of going back and forth which would have been unnecessary had the work been completed correctly in the first place. The rental money is still owed to us and we may soon need to consider court action as we are no nearer to completion than we were 3 years ago when the cabins were removed from site. The next invoice for the period July-Dec 2016 is due to be sent soon. Cllr Willoughby would like to draft an email to try and get this resolved and the rental invoices paid. If he can guarantee the work is done by spring we could offer 3 months free rent, however, if it is not completed we will claim all rental due and get our own contractors in to complete the work.</li> </ul>	Cllr Willoughby to construct letter for consideration at next meeting
4433	<b>Barrowford &amp; Western Parishes Committee</b> <ul style="list-style-type: none"> <li>Nothing to report this month.</li> </ul>	
4434	<b>Village Hall Committee</b> <ul style="list-style-type: none"> <li>Have managed to increase the capacity to allow up to 100 people.</li> <li>Considering purchasing a piano.</li> </ul>	
4435	<b>Parish Matters</b> <ul style="list-style-type: none"> <li>1 Easement remains unpaid still.</li> <li>Dog Fouling remains the same</li> <li>20mph ~ speeding still the same</li> <li>Christmas party licence has been applied for. Catering ,drinks and entertainment all sorted.</li> <li>Xmas tree needs cutting down. Cllr Forrest offered to help and price up some LED lights. To be put up first week in December.</li> </ul>	Send previous invoice to Cllr Hammond  Cllr Forrest
4436	<b>Lengthsman Scheme: Update and work to be carried out</b> <ul style="list-style-type: none"> <li>Nothing at the moment.</li> </ul>	

4437	<b>Items for Future Discussion / For next agenda</b> <ul style="list-style-type: none"><li>• Cllr Willoughby's letter to Alan Wilson</li></ul>	
4438	<b>The date of the next meeting:</b> <ul style="list-style-type: none"><li>• Tuesday 20<sup>th</sup> December 2016 at 7.30pm</li><li>• The meeting closed at 9.00pm</li></ul>	