



Minutes of AGM 17th May 2016

Present: Cllr. Mr. M. Tetley, Cllr. Mr. R. Gadd, Cllr. Mr. T. Butterfield, Cllr. Mr. J. Hammond, Cllr. Ms. R. Jefferson, Cllr. Mr. R. Willoughby, Cllr. Mr. D. Forrest, Mrs. P. Rosthorn (Clerk).

Apologies: Cllr. Mr. J. Metcalfe, Co. Cllr. Mr. C. Wakeford, Boro. Cllr. Mr. J. Starkie.

Report of Outgoing Chairman

The Chairman reported on a successful year for Higham with the winning of the Lancashire Best Kept Village competition. Higham has entered the Best Kept Village competition again this year and work is underway to clean up the village in preparation; with a clean up day of Saturday 21st May proposed.

He expressed his appreciation for the work of former Clerk Mrs Angela Hammond and welcomed back Cllr. David Forrest.

Margaret Ingham will continue to help with production of The Spout which is much appreciated; however, Bernard Ingham would like to now pass on the running of the Higham website.

The playground / Clovercroft development is still on-going but we hope for it to be resolved shortly.

The Chairman thanked everyone for their help and support throughout the year and looks forward to another eventful and successful year.

Election of Chairman

Cllr. M. Tetley: proposed by Cllr. Hammond, seconded by Cllr. Butterfield and agreed by all.

Election of Vice Chairman

Cllr. J. Metcalfe: proposed by Cllr. Hammond, seconded by Cllr. Forrest and agreed by all.

Election of Responsible Officer

Mrs. P A Rosthorn (clerk): Proposed by Cllr. Tetley, seconded by Cllr. Hammond and agreed by all.

To fix the Chairman's allowance in pursuance of section 15 (5) of the local government act 1972

This was fixed at last year's rate of Nil.

To appoint members to serve in the under mentioned posts

- a) Finance: Cllr. M. Tetley
Cllr. J. Metcalfe
Cllr. J. Hammond
Cllr. R. Willoughby

The above were proposed by Cllr. T. Butterfield, seconded by Cllr. R Gadd and agreed by all.

To appoint members with responsibility for the under mentioned posts:

- a) Planning: All members of the Parish Council
- b) Grants: All members of the Parish Council
- c) Risk Assessment: Cllr. R. Willoughby
- d) Lengthsman: Cllr. J. Metcalfe
- e) Village Hall: Cllr. T. Butterfield
- f) Playground: Cllr. R. Gadd & Cllr. R. Willoughby
- g) Website: Cllr. D. Forrest
- h) "Spout" News: Mrs. M. Ingham

All the above posts were proposed by Cllr. M. Tetley, seconded by Cllr. J. Hammond and agreed by all.

To appoint representatives to serve on the under mentioned bodies

- a) Area Committee: Cllr. M. Tetley
- b) Safety Committee: Cllr. R. Willoughby

The above posts were proposed by Cllr. M. Tetley, seconded by Cllr. J. Hammond and agreed by all.

To fix the times of the ordinary meetings of the Council for the coming year:

These were fixed at the 3rd Tuesday of the month at 7.30pm, as before.

To confirm the minutes of the Annual General Meeting of the Council held in 2015:

Cllr. M. Tetley proposed that these were correct. This was seconded by Cllr. J Hammond and agreed by all.

The meeting concluded at 7.25pm.