

**Minutes of Meeting 19<sup>th</sup> May 2015**

**Present:** Cllr. Mr. M. Tetley (Chairman), Cllr. Mr. J. Metcalfe (Vice-Chairman), Cllr. Mr. R. Gadd, Cllr. Mr. T. Butterfield, Cllr. Mr. J. Hammond, Cllr. Ms. R. Jefferson, Cllr. Mr. R. Willoughby, Boro. Cllr. Mr. J. Starkie, Mrs. A. Hammond (Clerk).

**Apologies:** Co. Cllr. Mr. C. Wakeford.

**Members of public in attendance:** None.

No	Minute Heading	Action
4084	<b>Public Questions</b> None	
4085	<b>Declaration of Councillors Interests/Code of Conduct</b> No interests were declared.	
4086	<b>Minutes of the last meeting</b> Cllr. Hammond proposed that the minutes were correct. This was seconded by Cllr. Gadd and agreed.	
4087	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• Re Item 4080 – water from overflowing stream on Back Lane: reply received from Lancs CC stating that the area has been inspected and no problem has been identified. However, Cllr. Willoughby reported that some drains are completely covered due to the grass verge extending onto the lane making drainage inadequate when heavy rain occurs.</li> <li>• Lancs CC have contacted the farmer concerned regarding tyre tracks on grass verges on the A6068.</li> </ul>	Clerk to email Lancs CC Highways Dept. again.
4088	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> <li>• A remittance of £11,907 was received from Pendle BC for the grant and precept.</li> </ul>	
4089	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 13/15/0108P – 12 Clover Croft, Higham. Erection of detached summerhouse building in rear garden. <b>Approved.</b></li> <li>• 13/15/0198P – 9 Rake Top Avenue, Higham. Variation of Condition: Removal of Conditions 4 &amp; 5 of Planning Permission 13/14/0221P to allow installation of UPVC windows, doors and rainwater goods. <b>No objections.</b></li> </ul>	Clerk to e-mail Pendle BC Planning Dept
4090	<b>School Parking</b> The Chairman reported that negotiations between Lancs CC and Huntroyd are ongoing.	
4091	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The clerk's report was distributed before the meeting.</li> <li>• Ownership of the festive decorations to be arranged.</li> </ul>	Clerk to email Scott Whalley, Pendle BC
4092	<b>County Councillor's Report</b> No report this month.	
4093	<b>Borough Councillor's Report</b> <ul style="list-style-type: none"> <li>• Boro. Cllr. Starkie has been re-elected with a large majority.</li> <li>• As from 1 June the council will charge for disposal of builders' rubble.</li> <li>• Posters indicating the location of defibrillators are available.</li> <li>• A route map for the Tour of Britain cycle race shows that it will pass through Higham on 7<sup>th</sup> September.</li> </ul>	

4094	<p><b>The Spout</b></p> <ul style="list-style-type: none"> <li>• Printing has been delayed due to the elections and insufficient content.</li> <li>• Boro. Cllr. Starkie asked Councillors to commit to providing one item each per issue. All agreed.</li> </ul>	
4095	<p><b>Refurbishment of Sheds on Playing Fields</b></p> <ul style="list-style-type: none"> <li>• The Chairman has arranged for a wall behind the sheds to be demolished and requested quotes for re-pointing, etc.</li> </ul>	
4096	<p><b>Playground Inspection</b></p> <p>Cllr. Gadd has arranged for Wicksteed to carry out the playground inspection.</p>	
4097	<p><b>Best Kept Village</b></p> <ul style="list-style-type: none"> <li>• A village clean-up day was held on Saturday 16th May supported by all Parish Council members but no other residents. However, a range of jobs were completed including cleaning the spout, telephone box and street signs, repainting bus shelters, clearing the chapel yard, litter picking, etc. Work is continuing with weed spraying. Another clean-up day may need to be arranged.</li> <li>• A letter is to be delivered to all residents asking them to look after the areas around their own homes.</li> <li>• Clover Croft developers to be contacted regarding reseeding of the compound area.</li> </ul>	<p>All Councillors</p> <p>Clerk</p>
4098	<p><b>Barrowford &amp; Western Parishes Committee/Village Hall Committee</b></p> <ul style="list-style-type: none"> <li>• The Chairman attended the B&amp;W Parishes Committee meeting. There were no issues relating to Higham.</li> </ul>	
4099	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>• Easements: Six payments have been received.</li> <li>• 20 mph limit: Ongoing.</li> <li>• Dog Fouling: Ongoing.</li> <li>• Capital Grant Application: Application form to be completed and returned.</li> <li>• Other Parish Matters: Village Meeting to be held on Friday evening – Wine and glasses Food</li> </ul>	<p>Clerk &amp; Chairman</p> <p>Cllr. Gadd Clerk &amp; Cllr. Hammond</p>
4100	<p><b>Lengthsman Scheme: Update and work to be carried out</b></p> <ul style="list-style-type: none"> <li>• Maintenance required to the culvert.</li> <li>• A tree at the entrance to Clover Croft needs trimming.</li> <li>• Leaves and debris on Higham Hall Road to be cleared.</li> </ul>	<p>)</p> <p>) Cllr Metcalfe to contact</p> <p>) lengthsman</p> <p>)</p>
4101	<p><b>Items for future discussion/next agenda</b></p> <p>New clerk and one councillor needed.</p>	<p>Add to Agenda</p>
4102	<p><b>The date of the next meeting:</b></p> <p>Tuesday 16<sup>th</sup> June 2015 at 7.30pm.</p> <p>The meeting closed at 9.35 pm.</p>	