

**Minutes of Meeting 18<sup>th</sup> August 2015**

**Present:** Cllr. Mr. M. Tetley (Chairman), Cllr. Mr. J. Metcalfe (Vice-Chairman), Cllr. Mr. J. Hammond, Cllr. Ms. R. Jefferson, Cllr. Mr. R. Willoughby, Boro. Cllr. Mr. J. Starkie, Co. Cllr. Mr. C. Wakefield, Mrs. A. Hammond (Clerk).

**Apologies:** Cllr. Mr. R. Gadd, Cllr. Mr. T Butterfield.

**Members of public in attendance:** None.

No	Minute Heading	Action
4122	<b>Public Questions</b> None	
4123	<b>Declaration of Councillors Interests/Code of Conduct</b> No interests were declared.	
4124	<b>Minutes of the last meeting</b> Boro. Cllr. Starkie pointed out that he had not been appointed to the licensing committee responsible for taxis as stated in item number 4112 but had merely attended a meeting, and asked that the entry be removed. Cllr. Hammond proposed that the minutes were otherwise correct. This was seconded by Cllr. Jefferson and agreed.	
4125	<b>Matters arising from the Minutes (for information only).</b> <ul style="list-style-type: none"> <li>• The July meeting was cancelled as there was not a quorum due to holidays and sickness.</li> </ul>	
4126	<b>New Councillor and Clerk</b> <ul style="list-style-type: none"> <li>• One new Councillor needed.</li> <li>• Additional posters for a new Clerk to be placed around the village this month and if no response a newspaper advertisement will be placed next month.</li> </ul>	Clerk
4127	<b>Finance</b> <ul style="list-style-type: none"> <li>• Cheques were explained and signed.</li> <li>• The completed accounts have been returned from the auditors and the Audit Notice has been displayed.</li> </ul>	
4128	<b>Planning Applications and Decisions</b> <ul style="list-style-type: none"> <li>• 13/15/0320N – 22 Pendle View, Higham, BB12 9BW. Single storey extension to rear. Boro. Cllr. Starkie advised that this is classed as a permitted development and as such planning permission is not needed.</li> </ul>	
4129	<b>School Parking</b> Co. Cllr. Wakeford has attended several meetings with the Chairman of School Governors. Negotiations with Huntroyd are ongoing.	
4130	<b>Clerk's Report and Correspondence</b> <ul style="list-style-type: none"> <li>• The clerk's report was distributed before the meeting.</li> <li>• E-mail received from Pendle BC regarding transfer of facilities to Town and Parish Councils and local rights of way. Reply to be sent stating that Higham Parish Council already owns the facilities in question and that the lengthsman scheme will be used to maintain rights of way.</li> <li>• Lancashire CC Highways Dept. has advised that no problem could be found in respect of the water leak at the entrance to Moore Drive.</li> </ul>	Clerk

4131	<p><b>County Councillor's Report</b></p> <ul style="list-style-type: none"> <li>• Co. Cllr. Wakeford outlined the position regarding fracking applications in Lancashire, one of which has been turned down by the council. The decision is being appealed and it will be several months before the outcome is known.</li> <li>• A review of road safety is being undertaken including the effectiveness of the 20mph speed limit and its enforcement.</li> </ul>	
4132	<p><b>Borough Councillor's Report</b></p> <ul style="list-style-type: none"> <li>• Boro. Cllr. Starkie talked about planning applications relating to the Bay Horse Inn in Fence and a housing state at the Barrowford end of the bypass which may cause traffic problems on the A6068. It could also increase demand for places at the school.</li> <li>• The Tour of Britain cycle race will not be passing through Higham as hoped but will instead be routed along the bypass at around 3pm on Monday 7 September, lasting for approximately 30 minutes.</li> </ul>	
4133	<p><b>The Spout</b> The deadline for the next issue is 19<sup>th</sup> September. Contributions requested.</p>	
4134	<p><b>Refurbishment of Sheds on Playing Fields</b></p> <ul style="list-style-type: none"> <li>• Work is to commence shortly and is expected to proceed quickly.</li> <li>• Site clearance will take place on completion of building work.</li> </ul>	
4135	<p><b>Playground Inspection</b> No report available this month. An inspection was due to take place by 23 July.</p>	
4136	<p><b>Path from Laneside to Higham Hall Road</b> As this is a safety issue it is the responsibility of Lancashire CC. The County Councillor will raise the issue.</p>	Co. Cllr. Wakefield
4137	<p><b>Best Kept Village</b></p> <ul style="list-style-type: none"> <li>• Higham is through to the 2<sup>nd</sup> stage of the competition. Judging will take place before the end of August.</li> <li>• There are ongoing problems with weeds in the village. A further round of spraying is needed.</li> </ul>	Cllr. Jefferson
4138	<p><b>Barrowford &amp; Western Parishes Committee/Village Hall Committee</b></p> <ul style="list-style-type: none"> <li>• The Chairman and Cllr. Hammond attended the meeting of B&amp;W Parishes Committee. There were no issues affecting Higham.</li> </ul>	
4139	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>• Easements: All outstanding payments have now been received.</li> <li>• 20 mph limit: See Item 4131.</li> <li>• Dog Fouling: Ongoing.</li> <li>• Capital Grant Application: Higham has been awarded £3,000 towards refurbishment of the sheds. The Chairman thanked Boro. Cllr. Starkie for his input.</li> <li>• Other Parish Matters: The refurbishment of the compound area on the playing field has not been carried out to a satisfactory standard and the electricity cabinet has still not been removed. Letter to be sent to L &amp; W Wilson.</li> </ul>	Cllr. Willoughby
4140	<p><b>Lengthsman Scheme: Update and work to be carried out</b></p> <ul style="list-style-type: none"> <li>• There are brambles overhanging the pavement on Higham Hall Road bordering the playing field. As they could cause injury to passers-by, they need to be cleared preferably before the Scarecrow Festival.</li> </ul>	Cllr Metcalfe to contact lengthsman
4141	<p><b>Items for future discussion/next agenda</b> Procurement of Christmas tree.</p>	Add to Agenda
4142	<p><b>The date of the next meeting:</b> Tuesday 15<sup>th</sup> September 2015 at 7.30pm. The meeting closed at 9.30 pm.</p>	